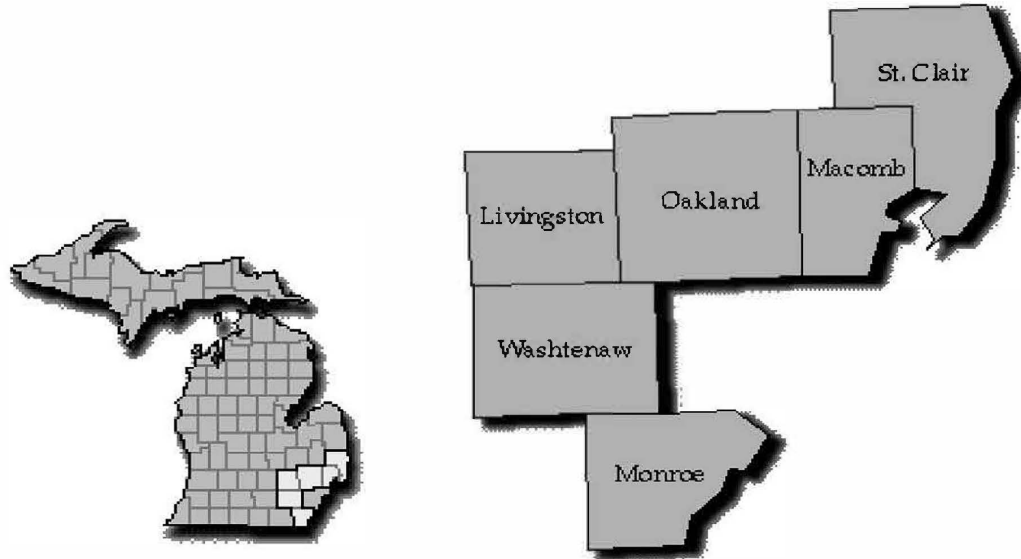


2023-2026 Multi Year Plan
FY 2025 ANNUAL IMPLEMENTATION PLAN
AGEWAYS NONPROFIT SENIOR SERVICES



Planning and Service Area

Livingston, Macomb, Monroe, Oakland,
St. Clair, Washtenaw

AGEWAYS NONPROFIT SENIOR SERVICES

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Michael Karson, CEO & President

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Regional Aging Representative

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STATE OF MICHIGAN
Michigan Department of Health & Human Services
BUREAU OF AGING, COMMUNITY LIVING, AND SUPPORTS
FY2023-2026 Multi Year Plan

AgeWays Nonprofit Senior Services

FY 2025

Table of Contents

Executive Summary

County/Local Unit of Government Review

Public Hearings

Regional Service Definitions

Access Services

Direct Service Request

Regional Direct Service Request

Approved MYP Program Development Objectives

2025 Program Development Objectives

Supplemental Documents

Planned Service Array

Planned Service Array Narrative

Executive Summary

Include a summary that describes the AAA and the implementation plan including a brief description of the PSA, the AAA's mission, and primary focus for FY 2025.

Instructions

Please include in the Executive Summary a brief description of the following:

A. The PSA and any significant new priorities, plans, or objectives set by the AAA for the use of federal and state funding during FY 2025. If there are no new activities or changes, note that in your response.

B. Describe how the AAA educates the public, its partners, and service providers on the Administration for Community Living (ACL) and the ACLS Bureau expectations regarding targeting older adults in the greatest social and/or economic need including populations that have been historically underserved.

C. Current information about contingency planning for potential reduced federal funding (if plans include the pursuit of alternative funding, identify specific funding sources).

D. Progress made through advocacy efforts to date and focus of advocacy efforts in FY 2025.

E. A brief description of AAA's successes over the past year and any anticipated challenges.

A. In January 2024, the Area Agency on Aging 1-B updated our agency name to AgeWays Nonprofit Senior Services (AgeWays). We believe AgeWays reflects what we do best: Giving older adults the programs, services, and supports they need to age the way they choose.

While our name has changed, our programs, people, and dedication to supporting older adults, adults with disabilities, and family caregivers remain the same. The structure of our organization has not changed. We will continue our role as the Area Agency on Aging (AAA) serving Livingston, Macomb, Monroe, Oakland, St. Clair and Washtenaw counties. We will continue to lead the way and pave the way for seniors in our region — just as we have for the last 50 years.

AgeWays received approval to add Care Transition Services through a FY2024 AIP amendment. AgeWays will continue development and growth of this program in FY2025. Care Transition Services (CTS) will be offered both as a direct service, and through local community-based partners defined by designated service areas. This is a service to provide proactive discharge planning to older adults to prevent re-institutionalization by providing coaching, education, post-discharge coordination, and 30-day follow-up/monitoring. Screening will occur to ensure that older adults with higher care needs and greatest economic needs are being served, while verifying we are not duplicating services under Medicaid or other available programs. Strategic partnerships with hospitals and skilled nursing facilities will be targeted to make the greatest impact in our service region with the intention of expansion throughout our region to support safe transitions and decrease hospital readmissions.

AgeWays Nonprofit Senior Services

FY 2025

B. Contracted service providers are required to identify and target at least one underserved/target population to be served each fiscal year. Targeting plan documents are submitted annually and reviewed/approved by AgeWays staff. Providers have the ability and are encouraged to assist participants from different cultural, language, and religious backgrounds to access and provide services in a way that respects these diverse backgrounds.

Providers are required to report targeting data quarterly to AgeWays for review and to ensure targeting goals are being met and/or identify if technical assistance is needed. AgeWays staff monitor targeting plans and quarterly reporting forms to measure progress towards this goal.

AgeWays continues to educate the public, our partners, and service providers on the requirements outlined in the Older Americans Act (OAA), which states that the services provided under this act are intended to target adults 60 and older who are in greatest social and economic need, with attention to lower-income older adults, members of minority communities, those living in rural areas, people with limited English proficiency, and older adults at risk of institutional care.

AgeWays uses many methods to educate the public and service providers on available programs and services, including:

AgeWays website:

We publish new content regularly, including content specific to underserved populations such as Lesbian, Gay, Bisexual, Transgender, Queer (LGBTQ+) older adults.

We use search engine optimization (SEO) tools to help people looking for services and programs, like those provided via Administration of Community Living (ACL) funding, connect to us.

We use Google adwords to help older adults and family caregivers connect to us when searching for relevant keywords.

Presentations and events:

We target low-income populations and facilities where low-income older adults reside.

Publication and distribution of Connect:

The second edition of *Connect* contained robust information on programs and services offered via Bureau of Aging, Community Living, and Supports (ACLS Bureau) funding and was distributed to over 19,000 individuals, senior centers, libraries, and health care professionals and facilities.

Monthly email newsletters:+

Sent to over 2,500 subscribers monthly, the newsletter contains information and resources for family caregivers and includes information on ACLS Bureau programs and services.

Monthly email to available email professional lists

These emails highlight ACLS Bureau-supported programs and services

Monthly content shared by senior centers in the region

AgeWays provides content on ACLS Bureau-supported programs and services that senior centers can include in their newsletters and publications.

Advertising

Advertising is often targeted to minority audiences and publications serving lower-income communities.

Media Outreach

AgeWays participates in content partnerships with local newspapers and provides monthly content focused on ACLS Bureau-supported programs and services. We also work with local media outlets to build awareness of ACLS Bureau programs and services.

C. In the event of any circumstance where authorization to spend is reduced or suspended, AgeWays shall focus on ensuring that the health and welfare of the most vulnerable adults are protected as well as prioritization on the need to maintain critical operations. The following considerations are made:

Service utilization, waitlists, recent funding increases or decreases, and/or alternative funding sources including grant funding will be considered before determining any reductions.

Services will be reduced or eliminated based on our FY 2023-2025 Service Prioritization survey, a community survey conducted in November 2021. Priority services are: Home Safety (Home Injury Control), Public Education about Resources, and In-Home Services (Transportation, Personal Emergency Response, In-Home Respite and Homemaking).

Operationally, AgeWays shall retain a workforce that ensures critical operations are delivered.

D. In FY2024, AgeWays continued to work on the advocacy priorities laid out in the 2023-2024 legislative platform, which included advocating for the Long-Term Care (LTC) Ombudsman Program, MI Choice and rebalancing Medicaid expenditures, supporting ACLS Bureau in-home services, and supporting increased caregiver funding.

At the end of FY2023, AgeWays staff and Advisory Council members developed advocacy materials to support the funding request of a minimum \$3 million increase to support 33 new full-time Long Term Care Ombudsmen statewide to achieve the recommended ratio of 1 ombudsman for every 2,000 beds. AgeWays is working with advocates from other AAAs as well as AARP, the Alzheimer's Association, and the State LTC Ombudsman to address the needs of this program. AgeWays will continue to advocate for support to this program in FY2025.

The Advocate newsletter continues to be published monthly. This publication provides information to subscribers regarding local, state, and federal advocacy including analysis of relevant proposed bills. The Advocate also highlights advocacy priorities and any legislative actions needed by supporters. The Advocate mailing list has grown by 50 subscribers so far in FY2024.

AgeWays continues to provide leadership to the statewide Silver Key Coalition, which is focused on addressing unmet needs for ACLS Bureau in-home services. The Coalition requested a \$7 million increase for senior in-home services and a \$1 million increase for Home-Delivered Meals in the ACLS Bureau FY 2025 budget.

AgeWays Nonprofit Senior Services

FY 2025

In FY2025, AgeWays will continue to advocate in support of the MI Choice Medicaid Waiver Program, work to address the direct care workforce (DCW) shortage by advancing policies that attract and retain workers, support reoccurring funding for the development and implementation of a Family Caregiver Resource Center (CRC) model to support family and informal caregivers, and advocate for additional funding to properly staff the LTC Ombudsman program.

AgeWays advocacy staff have continued to build relationships with state legislators to increase awareness of our agency and the supports and services offered to older adults and will continue to meet frequently with legislators and staff in FY2025. AgeWays has been consulted by several offices to provide input on proposed legislation and how it may impact those we serve and will continue to form those relationships with state legislators to be seen as the point person for aging-related questions. AgeWays also frequently attends legislator's Senior Town Halls and will continue to do so in FY2025.

AgeWays, working alongside the Area Agencies on Aging Association of Michigan (A4M), is continuing to discuss with legislators the importance of including reoccurring FamilyCRC funding in the FY2025 state budget.

AgeWays is continuing to work to find innovative solutions to addressing the needs of the MI Choice Medicaid Waiver Program including ways to address Medicaid spend down and to increase the asset limit for participants.

E. AgeWays' Successes:

Awarded \$386,000 to support the expansion of the LTC Ombudsman program in a 2-year grant from the Michigan Health Endowment Fund (MHEF). With this funding AgeWays added three program staff in January 2024, doubling the available support for the residents in long-term care facilities.

AgeWays has grown our in-home service program enrollment, serving an additional 81 older adults so far in FY2024.

AgeWays implemented quarterly contacts to support older adults on the waitlist. During these quarterly contacts we review the older adult's needs, on-going desire for services, and identify if needs are being met through a new source since the last update. These contacts allow AgeWays to closely monitor the status of older adults on our waiting list and make updates to their waitlist priority to ensure older adults with the highest level of need are served first. With this effort, AgeWays has reduced our waitlist by 61%.

As the agency continues to increase our offerings to support our community, we have expanded our direct service program offerings to include Adaptive Wellness and CTS. The Adaptive Wellness program provides assistive devices and technology to older adults increasing their independence and ability to remain safe in their home, as well as address social isolation in older adults expressing loneliness. This program is an expansion of our use of the Assistive Devices and Technology service standard. The CTS Programs is anticipated to launch in the summer of 2024. The goal of the program is to provide proactive discharge planning to older adults to prevent re-institutionalization. As these two programs continue to develop, we anticipate positively impacting the lives of additional older adults in our service region, who may otherwise not access AgeWays ACLS Bureau services.

STATE OF MICHIGAN
Michigan Department of Health & Human Services
BUREAU OF AGING, COMMUNITY LIVING, AND SUPPORTS
FY2023-2026 Multi Year Plan

AgeWays Nonprofit Senior Services

FY 2025

AgeWays has implemented 3 new wellness/caregiver programs:
Trualta – a platform to support family caregivers

Eat Smart, Move More, Weigh Less – a 15 week online weight management program

Care Partners Passage through Dementia

American Rescue Plan (ARP) funding continued to be available in FY2024. Contracted service providers requested needed funds to upgrade and replace old equipment and other supplies to support and expand program operations.

AgeWays staff has appreciated the opportunity to participate and provide feedback in the ACLS Bureau meetings to update Operating Standards. The changes reflect a better representation of current activities and allowable tasks to help meet the needs of older adults in the communities we serve.

AgeWays has rebranded – identifying a new name that will help it better connect with those in the community that need it most.

The second edition of the Connect information and resource guide was published. This guide provides comprehensive information on programs, services, and resources available to older adults and family/informal caregivers.

\$1,361,575 was awarded to support the development of Family Caregiver Resource Center services.

AgeWays has added the Gtranslate translation tool to the AgeWays website. This tool provides instant translation of our entire website in 10 languages, making information on programs and services more accessible to non-English speakers.

AgeWays' programs and services were featured in three television news stories, an episode of American Black Journal, and features from the New York & Michigan Solutions Journalism Collaborative.

Advocacy efforts were successful in building momentum for additional funding to support the Long Term Care Ombudsman program. AgeWays has been able to form a strong group of advocates interested in the topic and arm them with the information they need to advocate.

Challenges for AgeWays:

There are still technical concerns that impact workflows with the Electronic Medical Record (EMR) implemented in FY 2023.

The largest challenge impacting AgeWays programs continues to be the direct care workforce shortage. AgeWays has increased our service reimbursement rates and continue to support our direct service providers as well as family caregivers, attempting to address this barrier.

Updating the service operating standards has meant some changes to reporting requirements (e.g. NAPIS). We anticipate the need to provide continued technical assistance with our contracted service

STATE OF MICHIGAN
Michigan Department of Health & Human Services
BUREAU OF AGING, COMMUNITY LIVING, AND SUPPORTS
FY2023-2026 Multi Year Plan

AgeWays Nonprofit Senior Services

FY 2025

providers to ensure accurate reporting.

Successful advocacy to address the reimbursement rate inequity between the MI Choice Medicaid Waiver program and institutional settings will continue to be a challenge in FY 2025. AgeWays hopes that new strategies to address Medicaid spend down and the asset limit will be supported by the state legislature.

STATE OF MICHIGAN
Michigan Department of Health & Human Services
BUREAU OF AGING, COMMUNITY LIVING, AND SUPPORTS
FY2023-2026 Multi Year Plan

AgeWays Nonprofit Senior Services

FY 2025

County/Local Unit of Government Review

The Michigan Department of Health and Human Services (MDHHS) recognizes the importance of local collaboration including consultation of the complete AIP for each AAA with their county/local unit of government to encourage and foster collaboration between Older Americans Act (OAA) programming and that provided by other non OAA resources.

The Area Agency on Aging (AAA) must send a notification of the complete AIP to the chairperson of each County Board of Commissioners. Notification can be sent via U.S. Mail or by electronic means, with delivery and signature confirmation, no later than June 21, 2024. For a Planning and Service Area (PSA) comprised of a single county or portion of the county, notification of the AIP is to be sent to each local unit of government. The AAA must notify their Bureau of Aging, Community Living, and Supports (ACLS Bureau) Field Representative by July 22, 2024, of any comments or feedback received from their county/local unit of government. If no comments or feedback were received, please indicate that in your response. AAAs are encouraged to provide a copy of their official press release for public hearing to their county/local unit of government as well. The AAA may use electronic communication, including email and website-based documents, as an option for local government notification and consultation of the AIP. To employ this option, the AAA must do the following:

- Send a letter through the U.S. Mail, with delivery and signature confirmation, or an email requiring a response confirming receipt to the chief elected official of each appropriate local government advising them of the availability of the final draft AIP on the AAA's website.
- Offer to provide a printed copy of the AIP via U.S. Mail, or an electronic copy via email, if requested.
- Be available to discuss the AIP with local government officials, if requested.
- Request email notification from the local unit of government of their feedback of the AIP or concerns.

Instructions

Describe the AAA's efforts, including use of electronic communication, to distribute the AIP to the appropriate county and/or local units of government to gain support.

TRIBAL NOTIFICATION

The Michigan Department of Health and Human Services (MDHHS) has an established relationship of working directly with the Federally Recognized Sovereign Indian Tribes of Michigan (Tribes). As part of this work, MDHHS recognizes the importance of Tribal notification including consultation of the complete AIP for each AAA within their PSA to encourage and foster collaboration between Title III and Title VI programming as outlined in the Older Americans Act (OAA).

AAAs, please send an official notification of your complete AIP for any Tribe(s) within your PSA for their review and consultation. If there are no Tribes within the PSA, please indicate that in your response and if a Tribe crosses more than one PSA, each AAA is still expected to send their AIP to Tribes within the PSA. Notification can be sent via U.S. Mail or by electronic means, with delivery and signature confirmation, no later than June 21, 2024. The AAA will notify their ACLS Bureau Field

STATE OF MICHIGAN
Michigan Department of Health & Human Services
BUREAU OF AGING, COMMUNITY LIVING, AND SUPPORTS
FY2023-2026 Multi Year Plan

AgeWays Nonprofit Senior Services

FY 2025

Representative by July 22, 2024, of any comments or feedback received from their Tribe(s). If no comments or feedback are received, please indicate that in your response. The AAA may use electronic communication, including email and website-based documents, as an option for Tribe notification and consultation of the AIP. To employ this option, the AAA must do the following:

- Send a letter through the U.S. Mail, with delivery and signature confirmation, or an email requiring a response confirming receipt to the Chairperson of the Tribal Council advising them of the availability of the final draft AIP on the AAA's website (instructions for how to view and print the document must be included).
- Offer to provide a printed copy of the AIP via U.S. Mail, or an electronic copy via email, if requested.
- Be available to discuss the AIP with Tribal elders and/or Tribal officials, if requested.
- Request email notification from the Tribe of their comments and feedback of the AIP or concerns.

Instructions

Describe the AAA's efforts, including use of electronic communication, to distribute the AIP to the appropriate Tribe(s) within your PSA for notification and consultation. Describe any current and future collaborative efforts with Tribe(s) within your PSA including any anticipated outreach efforts. AAAs, note whether your Policy and Advisory Boards have representation from the Tribe(s) and/or elders within your PSA. If not, describe the AAAs efforts to build and foster relationships with the Tribe(s) to encourage potential representation on these respective boards.

AgeWays does not have any Federally Recognized Tribes in the PSA, with no representation on policy or advisory boards.

AgeWays has shared information about the plan with Southeastern Michigan Indian Inc. (SEMII), a non-profit local leader and Urban Indian center providing human services and public service announcements for American Indians & others eligible for services. This group was also emailed information about the Public Hearing (see attachments), no feedback was received.

Information on the public hearing, as well as completed version of AIP was provided to local units of government. AgeWays was not requested to present the AIP to any of our 6 county's Board of Commissioners, but feedback was encouraged.

STATE OF MICHIGAN
Michigan Department of Health & Human Services
BUREAU OF AGING, COMMUNITY LIVING, AND SUPPORTS
FY2023-2026 Multi Year Plan

AgeWays Nonprofit Senior Services

FY 2025

Public Hearings

At least one public hearing on the FY 2025 AIP must be held in the PSA. Hearing(s) must be made accessible to all. Persons need not be present at the hearing(s) to provide testimony. E-mail and written testimony must be accepted for at least a 30-day period beginning when the summary of the AIP is made available.

The AAA must post a notice of the public hearing(s) in a manner that can reasonably be expected to inform the public about the hearing(s). Acceptable posting methods include, but are not limited to: paid notice in at least one newspaper or newsletter with broad circulation throughout the PSA; as well as news sources geared toward communities of color, tribal, Lesbian, Gay, Bisexual, Transgender, and Queer (LGBTQ+), immigrant communities and/or other underrepresented groups; presentation on the AAA's website, along with communication via email and social media referring to the notice; press releases and public service announcements; and a notice to AAA partners, service provider agencies, older adult organizations, and local units of government. See Operating Standards for AAAs, Section B-2 #3. The public hearing notice should be available at least 30 days in advance of the scheduled hearing. This notice must indicate the availability of a summary of the AIP at least 14 days prior to the hearing, along with information on how to obtain the summary. All components of the AIP should be available for the public hearing(s).

Instructions

Complete the chart below regarding your public hearing(s). Include the date, time, number of attendees and the location and accessibility of each public hearing. Please scan any written testimony (including emails received) as a PDF and upload on this tab.

In addition, the AAA should also upload a copy of your official notice and/or press release(s) for a public hearing. Please describe the strategy/approach employed to encourage public attendance and testimony on the AIP. Describe all methods used to gain public input and any impacts on the AIP. Describe how the AAA factored the accessibility issues of the service population and others in choosing the format of the meeting.

For FY 2025, AAAs please describe how the agency involved the Policy and Advisory Boards with encouraging and promoting participation at the public hearings(s). Did a representative from either the Policy and/or Advisory Board attend the hearing(s)?

Date	Location	Time	Barrier Free?	No. of Attendees
05/17/2024	Zoom	12:00 PM	Yes	68

AgeWays Nonprofit Senior Services hosted a public hearing for the proposed Fiscal Year (FY) 2025 Annual Implementation Plan on May 17th, 2024, via Zoom at 12pm. This hearing was attended by 68 members of the Public, 11 of which were AgeWays Staff. Members of the Board of Directors and Advisory Board were not noted from attendance list. The draft version of the FY2025 AIP was also presented to the Advisory Board of Directors on 4/17/2024 and the Board of Directors on 4/26/2024 with encouragement to

STATE OF MICHIGAN
Michigan Department of Health & Human Services
BUREAU OF AGING, COMMUNITY LIVING, AND SUPPORTS
FY2023-2026 Multi Year Plan

AgeWays Nonprofit Senior Services

FY 2025

attend this public hearing.

Email and written testimony of the FY 2025 AIP Amendment were accepted from May 3rd to June 5th, 2024. AgeWays posted a summary of the proposed Amendment on the agency website at the beginning of the public hearing period. Resulting in a few days extension of the public comment period.

AgeWays hosted the public hearing virtually to enable participation from individuals throughout all 6 counties in Region 1-B. To ensure access by individuals who do not use the internet, a phone in-option was provided. AgeWays encouraged feedback from participants by directly calling upon them during the hearing to request they provide comments, as well as monitored and answered written chat questions out loud as they arose. Those who could not attend the hearings were encouraged to email, call or mail in written comments.

The public hearing was promoted by AgeWays by placing notices in a variety of outlets including the AgeWays social media platforms and website and advertised to community partners through e-newsletters, email and a press release. This was released directly to MIGen board chair, as well as Monroe News, Oakland County Times, Port Huron Times Herald, Oakland Press, The Daily Tribune, The Livingston Daily, Mlive (Ann Arbor), Detroit News, Detroit Free Press, The Voice, C&G News, and The Gazette. The hearing notice was shared to Facebook Community Groups; Helping the Elderly in Southeast Michigan, Lake Orion Chat Room, Ann Arbor Area Community, Monroe Aging Consortium, What's Happening in our Livingston County Community, Ferndale Senior Group, Clawson News and Community Discussion, Community Engage – Ann Arbor & Ypsilanti, Huntington Woods News and Community Discussion, Southfield/Lantrhup Village News and Events, Macomb County Residents, Oxford Township, MI Community-Oxford Residents Share Community News & Info, Social Workers of Michigan Resources, The New Positively Clarkston, East Meets West Through Networking, Sterling Heights Michigan Residents Group, and Manchester Area Senior Citizens, Michigan. The following Google Groups also received the public hearing information: MiCommonwealth, East Meets West, Livingston Google Group.

The results of the public hearing comments were reviewed with the Board of Directors on 6/21/24. Themes noted through the written and public hearing comments were: Congregate meal to go options, direct care worker shortage and back up plans for those homebound, elder abuse in assisted living residencies, Grandparents raising grandchildren and limited resources, especially when the family goes outside of the foster care system, suggestion for remote monitoring systems for delay of need of hands on care, subsidized housing limitations, recognition to grandparents raising their grandchildren, and encouragement of early interventions for prevention of scamming. AgeWays received 3 emailed comments during the 30-day comment period identifying financial exploitation concerns, social isolation reduction suggestions, and difficulty in providing care to loved ones even with advanced healthcare training .

STATE OF MICHIGAN
 Michigan Department of Health & Human Services
BUREAU OF AGING, COMMUNITY LIVING, AND SUPPORTS
 FY2023-2026 Multi Year Plan

AgeWays Nonprofit Senior Services

FY 2025

Regional Service Definitions

If the AAA is proposing to fund a new (not previously approved in this multi-year planning cycle) service category that is not included in the Operating Standards for Service Programs, then information about the proposed service category must be included in this section.

Instructions

Enter the new regional service name, identify the service category, and fund source, include unit of service, minimum standards and why activities cannot be funded under an existing service definition.

Service Name/Definition

Rationale (Explain why activities cannot be funded under an existing service definition.)

Service Category	Fund Source			Unit of Service
Access	Title III PartB	Title III PartD	Title III PartE	
In-Home	Title VII	State Alternative Care	State Access	
Community	State In-home	State Respite		
	Other _____			

Minimum Standards

STATE OF MICHIGAN
Michigan Department of Health & Human Services
BUREAU OF AGING, COMMUNITY LIVING, AND SUPPORTS
FY2023-2026 Multi Year Plan

AgeWays Nonprofit Senior Services

FY 2025

Access Services

Access services may be provided to older adults directly through the AAA without a direct service provision request. These services include Care Transition Coordination & Support; Care Management; Case Coordination and Support; Options Counseling; Disaster Advocacy and Outreach Programs; Information and Assistance; Outreach, with specific attention to outreach with underserved populations, and Merit Award Trust Fund/State Caregiver Support-funded transportation. If the AAA is planning to provide any of the above noted access services directly during FY 2025, complete this section.

Instructions

Select from the list of access services those services the AAA plans to provide directly during FY 2025, and provide the information requested. Specify, in the appropriate text box for each service category, the planned goals and activities that will be undertaken to provide the service.

The Area Plan Grant Budget that is uploaded and saved in AMPS must include each access service to be provided directly in the Direct Service Budget details tab. The funding identified in this tab should correspond to the funding (Federal OAA Title III or VII and state funds) identified in the Area Plan Grant Budget's Support Services Detail tab. The method of provision must be specified in the Service Summary tab.

Care Management

<u>Starting Date</u>	10/01/2024	<u>Ending Date</u>	09/30/2025
Total of Federal Dollars	\$477,240.00	Total of State Dollars	\$292,552.00

Geographic area to be served

1-B Region

Specify the planned goals and activities that will be undertaken to provide the service.

Goal CM1: Utilize the Service Coordination Continuum to move participants from the Community Living Program or the Community Living Program (CLP) waitlist into the Care Management (CM) program as they are determined to need this level of services and supports coordination. Provide Care Management services to eligible MI Choice participants whose Medicaid becomes temporarily inactive.

Expected Outcome: Older adults at the greatest risk for unnecessary nursing home placement or hospitalization will receive ACLS Bureau funded CM services.

Goal CM2: Review the waitlist prioritization processes, advocating with the state, to assure waitlist best practices align with the state's objectives.

Expected outcome: Older adults with the highest level of need who are requesting in-home and other ACLS Bureau-funded services will receive them faster.

Goal CM3: Conduct at least four trainings for CM supports coordinators on topics such as diversity, equity, and inclusion (DEI), current practice guidelines, elder abuse, and caregiver resources. All new staff will complete person-centered thinking online training within their first year of hire.

Expected outcome: CM supports coordinators will keep their knowledge and skill levels current to the agency and state priorities and models of provision of care to participants.

STATE OF MICHIGAN
Michigan Department of Health & Human Services
BUREAU OF AGING, COMMUNITY LIVING, AND SUPPORTS
FY2023-2026 Multi Year Plan

AgeWays Nonprofit Senior Services

FY 2025

Number of client pre-screenings:	Current Year: 27	Planned Next Year: 175
Number of initial client assessments:	Current Year: 17	Planned Next Year: 150
Number of initial client care plans:	Current Year: 17	Planned Next Year: 150
Total number of clients (carry over plus new):	Current Year: 159	Planned Next Year: 250
Staff to client ratio (Active and maintenance per Full time care manager):	Current Year: 1	Planned Next Year: 50

Case Coordination and Support

<u>Starting Date</u>	10/01/2024	<u>Ending Date</u>	09/30/2025
Total of Federal Dollars	\$307,561.00	Total of State Dollars	\$730,558.00

Geographic area to be served
1-B Region

Specify the planned goals and activities that will be undertaken to provide the service.

Goal CCS1: Review the waitlist prioritization processes, advocating with the state, to assure wait list best practices align with the state’s objectives.

Expected outcome: Older adults with the highest level of need who are requesting in-home and other ACLS Bureau-funded services will receive them faster.

Goal CCS2: Conduct at least four trainings for CLP supports coordinators on topics such as diversity, equity, and inclusion (DEI), current practice guidelines, elder abuse, and caregiver resources. All new staff will complete person-centered thinking online training within their first year of hire.

Expected outcome: CLP supports coordinators will keep their knowledge and skill levels current to the agency and state priorities and models of provision of care to participants

Information and Assistance

<u>Starting Date</u>	10/01/2024	<u>Ending Date</u>	09/30/2025
Total of Federal Dollars	\$811,110.00	Total of State Dollars	\$149,464.00

Geographic area to be served
1-B Region

Specify the planned goals and activities that will be undertaken to provide the service.

Goal IA1: Establish partnerships with medical care institutions to identify and refer older adults who may benefit from CTS.

Expected Outcome: Older adults receiving care transitions support will have improved health outcomes and experience lower levels of re-institutionalization.

Outreach

<u>Starting Date</u>	10/01/2024	<u>Ending Date</u>	09/30/2025
Total of Federal Dollars	\$861,871.00	Total of State Dollars	\$72,627.00

STATE OF MICHIGAN
Michigan Department of Health & Human Services
BUREAU OF AGING, COMMUNITY LIVING, AND SUPPORTS
FY2023-2026 Multi Year Plan

AgeWays Nonprofit Senior Services

FY 2025

Geographic area to be served

1-B Region

Specify the planned goals and activities that will be undertaken to provide the service.

Goal O1: Launch a new edition of the Connect Resource guide to support community referral partners, older adults, and family caregivers.

Expected outcomes: Community referral partners, older adults and family caregivers will be more knowledgeable about available programs and resources.

Options Counseling

<u>Starting Date</u>	10/01/2024	<u>Ending Date</u>	09/30/2025
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Total of Federal Dollars	\$48,935.00	Total of State Dollars	\$10,000.00
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Geographic area to be served

1-B Region

Specify the planned goals and activities that will be undertaken to provide the service.

Goal OC1: Increase the number of older adults and family caregivers receiving unbiased, person-centered Options Counseling.

Expected Outcome: A 5% annual increase, year or year, for three years of the number of older adults and family caregivers who receive Options Counseling through AgeWays.

Care Transition Coordination and Support

<u>Starting Date</u>	06/01/2024	<u>Ending Date</u>	09/30/2025
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Total of Federal Dollars	\$0.00	Total of State Dollars	\$198,000.00
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Geographic area to be served

1-B Region

Specify the planned goals and activities that will be undertaken to provide the service.

Goal CTS1: To support older adults across designated service area, AgeWays plans to explore partnerships with local community-based organizations to support its implementation and growth of serving older adults with CTS services.

Expected Outcome: If determined, secured partnerships with local community based organizations will support its expansion to serve additional older adults with care transition services.

Goal CTS2: Establish partnerships with medical care institutions to identify and refer older adults who may benefit from care transitions support.

Expected Outcome: Older adults receiving CTS support will have improved health outcomes and experience lower levels of re-institutionalization.

Number of client pre-screenings:	Current Year: 0	Planned Next Year: 250
Number of initial client assessments:	Current Year: 0	Planned Next Year: 200
Number of initial client care plans:	Current Year: 0	Planned Next Year: 200

STATE OF MICHIGAN
Michigan Department of Health & Human Services
BUREAU OF AGING, COMMUNITY LIVING, AND SUPPORTS
FY2023-2026 Multi Year Plan

AgeWays Nonprofit Senior Services

FY 2025

Total number of clients (carry over plus new):	Current Year: 0	Planned Next Year: 200
Staff to client ratio (Active and maintenance per Full time care manager):	Current Year: 0	Planned Next Year: 25

STATE OF MICHIGAN
Michigan Department of Health & Human Services
BUREAU OF AGING, COMMUNITY LIVING, AND SUPPORTS
FY2023-2026 Multi Year Plan

AgeWays Nonprofit Senior Services

FY 2025

Direct Service Request

This section applies only if the AAA is submitting a new request to provide an in-home, community, or nutrition service directly that was not previously approved in this multi-year planning cycle.

It is expected that in-home, community, and nutrition services will be provided under contracts with community-based service providers, but when appropriate, AAAs can request to provide these services directly. Direct service provision requests must be approved by the Commission on Services to the Aging (CSA). Direct service provision is defined as “providing a service directly to a senior, such as preparing meals, doing chore services, or working with seniors in an adult day setting.” Direct service provision by the AAA may be appropriate when, in the judgment of the ACLS Bureau: A) provision is necessary to ensure an adequate supply; B) the service is directly related to the AAA’s administrative functions; or C) a service can be provided by the AAA more economically than any available contractor, and with comparable quality.

Instructions

Select the service from the list and enter the information requested pertaining to basis, justification, and public hearing discussion for any new Direct Service Request for FY 2025. Specify in the appropriate text box for each service category the planned goals and activities that will be undertaken to provide the service.

Direct service budget details for FY 2025 are to be included under the Direct Service Budget tab in the Area Plan Grant Budget. The funding identified in this tab should correspond to the funding (Federal OAA Title III or VII and state funds) identified on the Support Services Detail page.

Please skip this section if the AAA is not submitting a new request to provide an in-home, community, or nutrition service directly during FY 2025.

Total of Federal Dollars

Total of State Dollars

Geographic Area Served

Planned goals, objectives, and activities that will be undertaken to provide the service in the appropriate text box for each service category.

STATE OF MICHIGAN
Michigan Department of Health & Human Services
BUREAU OF AGING, COMMUNITY LIVING, AND SUPPORTS
FY2023-2026 Multi Year Plan

AgeWays Nonprofit Senior Services

FY 2025

Section 307(a)(8) of the Older Americans Act provides that services will not be provided directly by an Area Agency on Aging unless, in the judgment of the State agency, it is necessary due to one or more of the three provisions described below. Please select the basis for the direct service provision request (more than one may be selected).

- (A) Provision of such services by the Area Agency is necessary to assure an adequate supply of such services.
- (B) Such services are directly related to the Area Agency's administrative functions.
- (C) Such services can be provided more economically and with comparable quality by the Area Agency.

Provide a detailed justification for the direct service provision request. The justification should address pertinent factors that may include: a cost analysis; needs assessment; a description of the area agency's efforts to secure services from an available provider of such services; or a description of the area agency's efforts to develop additional capacity among existing providers of such services. If the service is considered part of administrative activity, describe the rationale and authority for such a determination.

Describe the discussion, if any, at the public hearings related to this request. Include the date of the hearing(s).

STATE OF MICHIGAN
Michigan Department of Health & Human Services
BUREAU OF AGING, COMMUNITY LIVING, AND SUPPORTS
FY2023-2026 Multi Year Plan

AgeWays Nonprofit Senior Services

FY 2025

Regional Direct Service Request

This section applies only if the AAA is submitting a new request to provide a regional service directly that was not previously approved in the multi-year planning cycle.

It is expected that regionally defined services, as identified in the category above, will be provided under contract with community-based service providers, but when appropriate, a regional service provision request may be approved by the CSA to be provided directly. The basis for requesting direct provision of a regional direct service by the AAA would be if, in the judgment of the ACLS Bureau: A) provision is necessary to assure an adequate supply; B) the service is directly related to the AAA's administrative functions; or C) a service can be provided by the AAA more economically than any available contractor, and with comparable quality.

Instructions

AAAs that have a new request to provide a regional service directly must complete this tab for each service category. Enter the regional service name in the box and click "Add." The regional service name will appear in the dialog box on the left after the screen refreshes. Select the link for the newly added regional direct service and enter the information requested pertaining to basis, justification, and public hearing discussion for any new regional direct service request for FY 2025. Also specify in the appropriate text box for each service category the planned goals and activities that will be undertaken to provide the service.

Regional Direct Service Budget details for FY 2025 are to be included under the appropriate tab in the Area Plan Grant Budget. The funding identified in this tab should correspond to the funding (Federal OAA Title III or VII and state funds) identified in the Area Plan Grant Budget, Support Services Detail page.

Total of Federal Dollars

Total of State Dollars

Geographic Area Served

Planned goals and activities that will be undertaken to provide the service in the appropriate text box for each service category.

STATE OF MICHIGAN
Michigan Department of Health & Human Services
BUREAU OF AGING, COMMUNITY LIVING, AND SUPPORTS
FY2023-2026 Multi Year Plan

AgeWays Nonprofit Senior Services

FY 2025

Section 307(a)(8) of the Older Americans Act provides that services will not be provided directly by an Area Agency on Aging unless, in the judgment of the State agency, it is necessary due to one or more of the three provisions described below. Please select the basis for the direct service provision request (more than one may be selected).

- (A) Provision of such services by the Area Agency is necessary to assure an adequate supply of such services.
- (B) Such services are directly related to the Area Agency's administrative functions.
- (C) Such services can be provided more economically and with comparable quality by the Area Agency.

Provide a detailed justification for the direct service provision request. The justification should address pertinent factors that may include: a cost analysis; needs assessment; a description of the area agency's efforts to secure services from an available provider of such services; or a description of the area agency's efforts to develop additional capacity among existing providers of such services. If the service is considered part of administrative activity, describe the rationale and authority for such a determination.

Describe the discussion, if any, at the public hearings related to this request. Include the date of the hearing(s).

Approved MYP Program Development Objectives

APPROVED MYP GOALS AND OBJECTIVES

Goals and objectives previously set by the AAA and approved by the CSA in this multi-year planning cycle are included as read-only. For each of these established objectives, a text box is included for the AAA to provide information on progress toward the objectives to date. This text box is editable.

Instructions

Please provide information on progress to date for each established objective under the section tab entitled "Progress."

For the Diversity, Equity, and Inclusion (DEI) objective, the ACLS Bureau Operating Standards for AAAs have long required that preference be given to serving older persons in greatest social or economic need with particular attention to low-income minority elderly.

Please refer to Operating Standards for AAAs sections C-2 and C-4 along with the Document Library for the ACLS Bureau training completed on Embedding Diversity, Equity & Inclusion (DEI) within Aging Services across Michigan for the MYP Cycle.

Within the progress tab, ensure to address, at a minimum, the below:

Objective 1- Increase services provided to veterans Black, Indigenous (Tribal), and People of Color (BIPOC), and LGBTQ+ seniors served in your region. Please share progress made from FY 2023 through FY 2024 on this objective including any data that the AAA has collected and/or tracked that supports efforts to outreach and/or serve more BIPOC and LGBTQ+ seniors within the PSA. New for FY 2025 AIP, AAAs please describe current methods of outreach and/or targeting of older adults who have served in the US military and ways the AAA could potentially increase services and coordination for veterans and their spouses within the PSA.

Objective 2- Increase the number of AAA staff, providers, caregivers, and volunteers trained in implicit bias, cultural competencies, and root causes of racism. Please describe how the AAA ensures cultural competency trainings reflect the demographics of the seniors residing within the PSA and how the AAA evaluates how staff, providers, caregivers, and volunteers apply this training.

Objective 3- Increase availability of linguistic translation services and communications based on the cultural needs in the region in which you serve. Please include the top 3 requested linguistic translation services for your PSA. How does the AAA ensure staff are trained to identify a possible linguistic translation need of a senior, caregiver, and/or family member?

Area Agency on Aging Goal

A. Develop resources to support aging service program growth.

Objectives

1. Implement the AAA 1-B Advocacy Strategy to secure increased state, federal, and/or local support for older

STATE OF MICHIGAN
Michigan Department of Health & Human Services
BUREAU OF AGING, COMMUNITY LIVING, AND SUPPORTS
FY2023-2026 Multi Year Plan

AgeWays Nonprofit Senior Services

FY 2025

adult services, including support for the direct care workforce.

Timeline: 10/01/2022 to 09/30/2025

Progress

In FY2024, AgeWays continues to work on the advocacy priorities laid out in the 2023-2024 legislative platform. The platform includes information about sixteen priority advocacy issues for the agency, including increased funding for the LTC Ombudsman Program, rebalancing Michigan's long-term care spending, support for ACLS Bureau in-home services, and support for the direct care workforce.

AgeWays is continuing to advocate for at least a \$3 million funding increase for 33 new full-time LTC Ombudsmen statewide, which would allow Michigan to achieve the recommended minimum 1 ombudsman for every 2,000 facility beds. AgeWays is working with advocates from other AAAs as well as AARP, the Alzheimer's Association, and the State LTC Ombudsman to address the needs of this program. AgeWays has been successful in meeting with key legislators on both the Senate and House HHS Appropriations committee to share the need to support this program.

AgeWays continues to publish The Advocate newsletter monthly which informs subscribers on local, state, and federal advocacy including analysis of relevant proposed bills.

AgeWays continues to provide leadership to the statewide Silver Key Coalition, which is focused on addressing unmet needs for Bureau of Aging, Community Living, and Supports (ACLS) in-home services. The Coalition requested a \$7 million increase for senior in-home services and a \$1 million increase for Home-Delivered Meals in the ACLS Bureau FY 2025 budget.

AgeWays, working alongside the Area Agencies on Aging Association of Michigan, is continuing to discuss with legislators the importance of including reoccurring Caregiver Resource Center funding in the FY2025 state budget.

AgeWays continues to work to find innovative solutions to address the needs of the MI Choice Medicaid Waiver Program including ways to address Medicaid spend down and to increase the asset limit for participants. AgeWays has begun having discussions with interested legislators on raising the asset limit.

So far in FY 24, AgeWays has met with 32 State Representatives, 14 State Senators, and 10 Members of Congress from 1-B's PSA to share AgeWays' advocacy priorities.

2. Increase AAA 1-B capacity to secure additional funding resources.

Timeline: 10/01/2022 to 09/30/2025

Progress

For the second year, AF Group donated \$10,000 to Holiday Meals on Wheels; increasing total donations by 15% and providing over 1,428 meals for vulnerable, homebound seniors. We will continue our work to strengthen the donor relationship with AF Group with the hopes of securing ongoing funding for the Holiday Meals on Wheels Program.

AgeWays has been awarded two grants from the MHEF. The first was awarded in FY2023 in partnership with the Ralph C. Wilson, Jr. Foundation to create a Family Caregiver Respite Voucher Program for \$327,783. This program provides access to short-term respite care for informal and family caregivers of older adults. Family

AgeWays Nonprofit Senior Services

FY 2025

caregivers enrolled into the program can purchase respite care from someone in their known network using this respite voucher. Through our partnership with Carelinx, our care platform for this grant, they are also able to search for a professional caregiver if needed.

In a second grant awarded grant by the Michigan Health Endowment fund, \$386,188 will support our LTC Ombudsman Expansion Pilot program. This grant will allow for the 1-B region to pilot the targeted standard of 1 ombudsman to every 2,000 long-term care facility beds in select areas of the region.

The Michigan Department of Health and Human Services (MDHHS) has also granted AgeWays \$1,361,575 for the development of a CRC. This funding will enable family caregivers living with a home delivered meal (HDM) participant to receive a meal, provide short-term out of home respite options, support marketing campaigns to target family caregivers, fund a caregiver event to be hosted in September of 2024, as well as providing subcontracts to support local caregiver programs and events.

AgeWays receives grants funded by the Office of Global Michigan to address the needs of older adult refugees. This fiscal year total grant funding increased to \$254,361. United Community Family Services, also known as the Chaldean American Ladies of Charity, has partnered with AgeWays to provide access to community services and resources for older refugees.

B. Expand access to and awareness of aging services.

Objectives

1. Increase the awareness of first responders on how the Area Agency on Aging 1-B can help older adults and family caregivers.

Timeline: 10/01/2022 to 09/30/2025

Progress

While the agency has made some progress toward this goal, other priorities have limited our work with first responders. AgeWays staff were able to connect with first responders from several municipalities at community events and share information about the agency and its programs and resources. The agency also mailed collateral to first responders as part of larger collateral mailings connected to rebranding. This mailing resulted in connection with the Rochester Hills Fire Department and participation in a senior-services networking group formed by that fire department in February 2024.

2. Develop additional resources for caregivers which will improve their confidence and ability to care for their loved one

Timeline: 10/01/2022 to 09/30/2025

Progress

AgeWays has partnered with Trualta, a web-based platform which provides family caregivers with access to skills-based training, support groups, and an online community to help manage care for the loved ones they are caring for. AgeWays began offering the resource to caregivers in the fall of 2023 and has since served 88 family caregivers.

Additional education and support is offered to caregivers to help bring awareness around how to help individuals living with dementia and how to help improve caregiver confidence, self-care, and caregiving skills.

AgeWays Nonprofit Senior Services

FY 2025

This is done through educational programs such as Powerful Tools for Caregivers, Care Partners Passage Through Dementia, Dementia Friends, and Dementia Live.

With additional funding available, AgeWays is working with contract meal providers to offer home HDMs to caregivers residing with a HDM recipient. The goal is to increase caregivers' capacity to provide care to their loved ones which can help reduce the risk of caregiver burnout. This program will be available to caregivers until the end of the current fiscal year.

AgeWays launched the Caregiver Respite Voucher Program in October 2023. This innovative program is specifically tailored to support informal and family caregivers of older adults by granting them access to short-term respite care services. In fiscal year 2024, the program has already garnered significant attention, receiving 145 referrals, of which 75 are currently active participants. This program is supported by the MHEF and Ralph C Wilson Jr Foundation.

The Caregiver Coaching Program offers mentorship and support to family caregivers by matching them with compassionate and trained volunteers who provide one-to-one guidance. In FY2024, the program added three new coaches and eight new caregivers. Through personalized mentorship and ongoing support, the Caregiver Coaching Program equips caregivers with knowledge, skills, and emotional resilience necessary to navigate the challenges of caregiving effectively.

AgeWays has developed and distributed caregiver-specific content and publications to help caregivers gain practical knowledge, increase their capacity to provide quality care, prevent burnout, and connect with resources. These included:

- Production and distribution of new edition of Connect Information and Resource Guide
- Production and distribution of our CareHub electronic newsletter

We continued our content partnerships with the Macomb Daily/Oakland Press and developed monthly content that helped both older adults and family caregivers understand resources. The content has a distribution of 135,000/month.

C. Modernize programs and services to enable older adults to age in place.

Objectives

1. Ensure high risk older adults have access to supportive services
Timeline: 10/01/2022 to 09/30/2025

Progress

Since 10/1/2022, AgeWays has reduced our waitlist for all ACLS programs by 61% and increased program enrollment by 302.

During FY23, AgeWays expanded our direct service program offerings to include the Family Respite Program. The goal of this program is to provide support/respite to family caregivers as well as increase the companionship and socialization opportunities to participants. Family caregivers and participants in the Family Respite Program can receive in-home respite, services in an Adult Day Facility, or in an Out of Home Respite site.

STATE OF MICHIGAN
Michigan Department of Health & Human Services
BUREAU OF AGING, COMMUNITY LIVING, AND SUPPORTS
FY2023-2026 Multi Year Plan

AgeWays Nonprofit Senior Services

FY 2025

Ageways expanded access to the IndePendant Program. The goal of the program is to provide older adults who are at risk of falls a Personal Emergency Response unit (PERS) for a year. The PERS will reduce the risk/occurrence of falls, the capability to call for immediate assistance in the event of a fall and increase older adult safety at home. After a year, the older adult may choose to continue their PERS at a discounted rate with their provider. *When funding allows, PERS may be extended an additional year.

In FY24, AgeWays is launching two additional direct service programs, Adaptive Wellness and Care Transition programs. The Adaptive Wellness program provides assistive devices and technology to older adults increasing their independence and ability to remain safe in their home, as well as address social isolation in older adults expressing loneliness. The Care Transitions Programs is anticipated to launch summer of 2024. The goal of the program is to provide proactive discharge planning to older adults to prevent re-institutionalization.

In FY24 AgeWays staff implemented quarterly contacts to older adults on the waitlist. During these quarterly contacts we review the older adult's needs, on-going desire for services, and identify if needs are being met through a new source since the last update. These contacts allow AgeWays to closely monitor the status of older adults on our waiting list and make updates to their waitlist priority to ensure older adults with the highest level of need are served first.

By increasing caregiver rates and continuously adding new providers to the Direct Service Provider pool, Provider Network Management has been able to ensure that services are provided to all who need them. Priority service request lists are sent to providers at least once a week, and Network Management is in constant contact with providers, helping to ensure that services are provided in a timely and appropriate manner.

AgeWays offers both virtual and in-person evidence-based programs and education for older adults and caregivers, and those who are homebound, throughout the region. AgeWays continues to offer tablets for use of virtual programs and provide tech support as needed.

AgeWays partners with several venues to offer in-person programs throughout the region, on various days and times, in order to accommodate the needs of participants.

2. Implement IT System improvements to increase efficiency in providing programs and services .
Timeline: 10/01/2022 to 09/30/2025

Progress

Updates and improvements continue to be made to our Electronic Medical Record (EMR), particularly in the areas of documentation and reporting. Efficiencies will continue to increase as reports become more robust and staff grow more proficient in the use of the system.

D. Improve the Accessibility of Services to Michigan's Communities and People of Color, Immigrants and LGBTQ+ Individuals.

Objectives

1. Provide outreach and education to minority and underserved populations to increase access to

STATE OF MICHIGAN
Michigan Department of Health & Human Services
BUREAU OF AGING, COMMUNITY LIVING, AND SUPPORTS
FY2023-2026 Multi Year Plan

AgeWays Nonprofit Senior Services

FY 2025

understanding what services and programs are available through the AAA 1-B.

Timeline: 10/01/2022 to 09/30/2025

Progress

Many ACLS Bureau funded contractors focus targeting efforts on minority older adults and/or family caregivers when providing services within the community, often achieved by working with local taskforces and are attending health fairs in an effort to reach those underserved populations. Providers are required to report targeting data quarterly to AgeWays for review and to ensure targeting goals are being met and/or identify if technical assistance is needed.

The agency continued outreach to minority and underserved populations with the goal of increasing awareness and access. Targeted presentations/events to minority audiences, advertisements/media placements in minority-focused publications/media, AgeWays posted content targeted to minority and LGBTQ+ audiences across our social media channels, including strong content for Black History Month and Pride Month. Addition of universal language translation tool to AgeWays.org website, addition of staff pronouns to business cards and email signature lines, inclusion of diversity logos on our website and communications collateral, inclusion of LGBTQ+ specific resources in our Connect publication and our online resource listings. There was a small increase in the number of LGBTQ callers based on data collected in the Information and Assistance program. This year to date there has been 6 callers who identified themselves as LGBTQ compared to 3 callers at this time last year.

Information and assistance staff receive training on how to identify if a caller may need translation assistance, and how to use the Language Line to determine the appropriate language, if required. The Language Line will then have a translator join a three-way call between the caller, the AgeWays staff person and the translator. The Language Line shows the following languages as the three most requested from October 1, 2023 to March 11, 2024 based on the number of requests for translation for that language:

Arabic: 57 requests

Spanish: 28 requests

Albanian: 9 requests

AgeWays contracts with two local VA organizations to serve U.S. military veterans with long-term supports and services, and coordination of their care. AgeWays serves 50-55 veterans monthly in this program. The agency includes information on veteran-specific services in our Connect Information and Resource Guide and in our online resource listings. I&A staff screen callers for potential eligibility for Veteran Assistance programs and makes a referral to the local VA office if an individual may qualify for assistance through VA services. Below are the number of referrals made between October 1, 2023 and March 11, 2024:

At Risk/Homelessness Housing Related Programs: 11 referrals

Veterans Aid and Attendance: 81 referrals

Veterans Benefits Assistance: 52 referrals

2. Ensure staff at the AAA 1-B and subcontracting agencies is knowledgeable about DEI and unconscious bias.

Timeline: 10/01/2022 to 09/30/2025

Progress

In FY2024, AgeWays began offering a program called Care Partners Passage Through Dementia, which is a

STATE OF MICHIGAN
Michigan Department of Health & Human Services
BUREAU OF AGING, COMMUNITY LIVING, AND SUPPORTS
FY2023-2026 Multi Year Plan

AgeWays Nonprofit Senior Services

FY 2025

culturally sensitive program focusing on the unique needs of each caregiver with a special emphasis on African American caregivers and the importance of being culturally sensitive to concerns in communities of color. Outcomes from this program show that this program helps to address the mistrust that exists in African American communities toward medical systems and research. Promotional efforts have been made by AgeWays to target African American caregivers for the utilization this program .

All staff attend annual cultural competency training sponsored by AgeWays through evidence-based training opportunities. Following this training, a survey will be sent to staff to evaluate how this training will be applied to their work.

AgeWays offered the opportunity for contracted providers to attend a webinar through SAGE , one of the ACL-funded national Minority Aging Technical Assistance and Resource Centers, for their webinar titled "Planning for Lifelong Care for Transgender and Non-binary People. The webinar provided information that any gender-diverse person can use to identify their values and goals concerning dementia, gender identity, and gender expression, which can then be used in an advanced directive.

At multiple touch points; intake, enrollment, assessment, and monitoring, staff have been trained to inquire about an applicant or participant's primary language. If an individual speaks a language other than English as their primary language, staff facilitate use of the language line to ensure the most person-centered approach to care. By using the language line, staff empower individuals to participate in communicating their own care needs, rather than relying on a friend or loved one to communicate for them related to their care and wishes.

STATE OF MICHIGAN
Michigan Department of Health & Human Services
BUREAU OF AGING, COMMUNITY LIVING, AND SUPPORTS
FY2023-2026 Multi Year Plan

AgeWays Nonprofit Senior Services

FY 2025

2025 Program Development Objectives

FY 2025 AIP COLLABORATION WITH STATE PLAN GOALS

Please provide information for any new goals and objectives that are proposed by the AAA during FY 2025.

Instructions

The AAA may enter a new goal in the appropriate text box. It is acceptable, though not required, if some of the AAA's goals correspond to the ACLS Bureau's state plan goals. There is an entry box to identify which, if any, state plan goal(s) correlate with the entered goal. See the Document Library for Michigan's State Plan on Aging for FY 2024 – FY 2026.

A narrative for each goal should be entered in the appropriate text box. Enter objectives related to each program development goal in the appropriate text box.

Complete the information in the text boxes for the timeline, planned activities and expected outcomes for each objective (see Document Library for additional instructions on completing this section).

Area Agency on Aging Goal

A.

State Goal Match:

Narrative

Objectives

1.

Timeline: to

Activities

Expected Outcome

STATE OF MICHIGAN
Michigan Department of Health & Human Services
BUREAU OF AGING, COMMUNITY LIVING, AND SUPPORTS
FY2023-2026 Multi Year Plan

AgeWays Nonprofit Senior Services

FY 2025

Supplemental Documents

Document A: Policy Board Membership (Required).

Document B: Advisory Council Membership (Required).

SUPPLEMENTAL DOCUMENTS FOR SPECIAL APPROVAL

Select the supplemental document(s) from the list below only if applicable to the AAA's FY 2025 AIP. Provide all requested information for each selected document. Note that older versions of these documents will not be accepted and should not be uploaded as separate documents.

Document C: Proposal Selection Criteria - should only be completed if there are new or changed criteria for selecting providers (only if applicable).

Document D: Cash-In-Lieu-Of-Commodity Agreement (only if applicable).

Document E: Waiver of Minimum Percentage of a Priority Service Category (only if applicable).

Document F: Request to Transfer Funds (only if applicable).

STATE OF MICHIGAN
Michigan Department of Health & Human Services
BUREAU OF AGING, COMMUNITY LIVING, AND SUPPORTS
FY2023-2026 Multi Year Plan

AgeWays Nonprofit Senior Services

FY 2025

SUPPLEMENTAL DOCUMENT A
Board of Directors Membership

	Asian	Black or African American	American Indian or Alaska Native	Hispanic or Latino	Native Hawaiian or Other Pacific	Middle Eastern or North African	White	Total Membership
Membership Demographics	1	2	0	0	0	0	12	17
Age 60 and Over	0	1	0	0	0	0	6	7
Identifies as Female	0	0	0	0	0	0	5	5
Identifies as Male	1	2	0	0	0	0	7	10
Identifies as Transgender, Non-Binary, or Another Gender	0	0	0	0	0	0	0	0
Gender Undisclosed or Declined to Answer	0	0	0	0	0	0	0	2
Persons with Disabilities	0	0	0	0	0	0	0	0
Persons who Served in the US Military	0	0	0	0	0	0	2	2

STATE OF MICHIGAN
Michigan Department of Health & Human Services
BUREAU OF AGING, COMMUNITY LIVING, AND SUPPORTS
FY2023-2026 Multi Year Plan

AgeWays Nonprofit Senior Services

FY 2025

Board Member Name	Geographic Area	Affiliation	Membership Status
Comm. Dawn Asper	Monroe County	Monroe County Board of Commissioners	Elected Official
Comm. Jora Baldwin	St. Clair County	St. Clair County Board of Commissioners	Elected Official
Ronald Borngesser		Senior Services	Community Representative
Comm. Charles Cavell	Oakland County	Oakland County Board of Commissioners	Elected Official
Jeff Chang		Business/Information Technology	Community Representative
Howard Collens		Legal	Community Representative
Kelli Dobner		Philanthropy	Community Representative
Comm. Jay Gross	Livingston County	Livingston County Board of Commissioners	Elected Official
Sandra Hann		Mental Health/Counseling	Community Representative
Comm. Justin Hodge	Washtenaw County	Washtenaw County Board of Commissioners	Elected Official
Michelle Hodges		Finance	Community Representative
Tom Matthews	Macomb County	Older Adult Representative	Appointed
Sue-Anne Sweeney		Gerontology/Geriatrics	Community Representative
Barbara Turner	Monroe County	Older Adult Representative	Appointed
Comm. Don VanSyckel	Macomb County	Macomb County Board of Commissioners	Elected Official
Marc Zwick		Finance	Community Representative

STATE OF MICHIGAN
Michigan Department of Health & Human Services
BUREAU OF AGING, COMMUNITY LIVING, AND SUPPORTS
FY2023-2026 Multi Year Plan

AgeWays Nonprofit Senior Services

FY 2025

SUPPLEMENTAL DOCUMENT B
Advisory Board Membership

	Asian	Black or African American	American Indian or Alaska Native	Hispanic or Latino	Native Hawaiian or Other Pacific	Middle Eastern or North African	White	Total Membership
Membership Demographics	0	2	0	1	0	0	10	15
Age 60 and Over	0	1	0	0	0	0	0	9
Identifies as Female	0	2	0	1	0	0	5	0
Identifies as Male	0	0	0	0	0	0	5	0
Identifies as Transgender, Non-Binary, or Another Gender	0	0	0	0	0	0	0	0
Gender Undisclosed or Declined to Answer	0	0	0	0	0	0	0	2
Persons with Disabilities	0	0	0	0	0	0	0	0
Persons who Served in the US Military	0	0	0	0	0	0	3	3

Board Member Name	Geographic Area	Affiliation
Jyme Hager	St. Clair County	Council on Aging, Inc.
Catherine Martin		UAW Retirees
Vanessa Metti		Excellacare, Inc.
Dr. Ruth Dunkle	Washtenaw County	University of Michigan
Christina Murray	Washtenaw County	Veteran's Administration
David Soltis	Oakland County	City of Madison Heights
Mark Swanson	Livingston County	Older Adult Representative

STATE OF MICHIGAN
Michigan Department of Health & Human Services
BUREAU OF AGING, COMMUNITY LIVING, AND SUPPORTS
FY2023-2026 Multi Year Plan

AgeWays Nonprofit Senior Services

FY 2025

Dan Sier	Macomb County	Older Adult Representative
Steve Faine	Oakland County	Older Adult Representative
Dr. Joseph Sucher	Oakland County	Older Adult Representative
Gloria Edwards	Washtenaw County	Older Adult Representative
Tom Zaremba	Washtenaw County	Older Adult Representative
Carol Thompson	Macomb County	Older Adult Representative
Carol Weidenbach	Macomb County	Older Adult Representative
Ray Cruse	Oakland County	Older Adult Representative

STATE OF MICHIGAN
Michigan Department of Health & Human Services
BUREAU OF AGING, COMMUNITY LIVING, AND SUPPORTS
FY2023-2026 Multi Year Plan

AgeWays Nonprofit Senior Services

FY 2025

Planned Service Array

Complete the FY 2025 AIP Planned Service Array form for your PSA. Indicate the appropriate placement for each ACLS Bureau service category and regional service definition. Unless noted otherwise, services are understood to be available PSA-wide.

	Access	In-Home	Community
Provided by Area Agency	<ul style="list-style-type: none"> • Care Management • Case Coordination and Support • Information and Assistance • Outreach • Options Counseling • Care Transition Coordination and Support 		<ul style="list-style-type: none"> • Disease Prevention/Health Promotion • Long-term Care Ombudsman/Advocacy • Caregiver Education, Support and Training
Contracted by Area Agency	<ul style="list-style-type: none"> • Outreach • Transportation 	<ul style="list-style-type: none"> • Chore * • Home Injury Control * • Homemaking * • Home Delivered Meals * • Medication Management • Personal Care * • Assistive Devices & Technologies • Respite Care * 	<ul style="list-style-type: none"> • Congregate Meals * • Assistance to the Hearing Impaired and Deaf * • Legal Assistance * • Kinship Support Services *
Local Millage Funded	<ul style="list-style-type: none"> • Care Management * • Outreach * • Transportation * • Options Counseling * 	<ul style="list-style-type: none"> • Chore * • Home Care Assistance * • Home Injury Control * • Homemaking * • Home Delivered Meals * • Personal Care * • Respite Care * • Friendly Reassurance * 	<ul style="list-style-type: none"> • Adult Day Services * • Dementia Adult Day Care * • Congregate Meals * • Nutrition Education * • Assistance to the Hearing Impaired and Deaf * • Home Repair * • Legal Assistance * • Senior Center Operations * • Senior Center Staffing * • Counseling Services * • Kinship Support Services *
Participant Private Pay	<ul style="list-style-type: none"> • Care Management • Transportation 	<ul style="list-style-type: none"> • Chore • Home Care Assistance • Home Injury Control • Homemaking • Home Delivered Meals • Home Health Aide • Medication Management • Personal Care • Assistive Devices & Technologies • Respite Care • Friendly Reassurance 	<ul style="list-style-type: none"> • Adult Day Services • Dementia Adult Day Care • Nutrition Counseling • Nutrition Education • Disease Prevention/Health Promotion • Assistance to the Hearing Impaired and Deaf • Home Repair • Legal Assistance • Vision Services

STATE OF MICHIGAN
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AgeWays Nonprofit Senior Services

FY 2025

Funded by Other Sources	<ul style="list-style-type: none"> • Care Management * • Outreach * • Transportation * • Options Counseling * 	<ul style="list-style-type: none"> • Chore * • Home Care Assistance * • Home Injury Control * • Homemaking * • Home Delivered Meals * • Personal Care * • Respite Care * • Friendly Reassurance * 	<ul style="list-style-type: none"> • Adult Day Services * • Dementia Adult Day Care * • Congregate Meals * • Nutrition Education * • Assistance to the Hearing Impaired and Deaf * • Home Repair * • Legal Assistance * • Senior Center Operations * • Senior Center Staffing * • Counseling Services * • Kinship Support Services *
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* Not PSA-wide

Planned Service Array Narrative

Describe the area agency's rationale/strategy for selecting the services funded under the AIP in contrast to services funded by other resources within the PSA, especially for services not available PSA-wide.

Instructions

Use the provided text box to detail the Planned Service Array narrative.

AgeWays determines the services funded by analyzing: 1) input from local and regional stakeholders, including AgeWays program participants, service providers, Board of Directors members, Advisory Council members, advocacy groups, county commissioners, and human service collaborative bodies; 2) program participants' demand for services; 3) call center data; 4) regional, state and national data on aging services, program needs, and waitlists; 5) impact of services on health and medical outcomes; 6) availability of services throughout the region; and 7) direct feedback from community members at local community listening sessions and through an online service prioritization survey. Two out of six counties and several municipalities in Region 1-B have a senior millage that support services in their area, allowing a more comprehensive array of services available in the areas supported by senior millage funding. We work closely with our partners at the local level to ensure the funding is utilized to provide the highest priority services.

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FY 2025

Planned Service Array

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Participant Private Pay	<ul style="list-style-type: none"> • Care Management • Transportation 	<ul style="list-style-type: none"> • Chore • Home Care Assistance • Home Injury Control • Homemaking • Home Delivered Meals • Home Health Aide • Medication Management • Personal Care • Assistive Devices & Technologies • Respite Care • Friendly Reassurance 	<ul style="list-style-type: none"> • Adult Day Services • Dementia Adult Day Care • Nutrition Counseling • Nutrition Education • Disease Prevention/Health Promotion • Assistance to the Hearing Impaired and Deaf • Home Repair • Legal Assistance • Vision Services

STATE OF MICHIGAN
 Michigan Department of Health & Human Services
BUREAU OF AGING, COMMUNITY LIVING, AND SUPPORTS
 FY2023-2026 Multi Year Plan

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FY 2025

Funded by Other Sources	<ul style="list-style-type: none"> • Care Management * • Outreach * • Transportation * • Options Counseling * 	<ul style="list-style-type: none"> • Chore * • Home Care Assistance * • Home Injury Control * • Homemaking * • Home Delivered Meals * • Personal Care * • Respite Care * • Friendly Reassurance * 	<ul style="list-style-type: none"> • Adult Day Services * • Dementia Adult Day Care * • Congregate Meals * • Nutrition Education * • Assistance to the Hearing Impaired and Deaf * • Home Repair * • Legal Assistance * • Senior Center Operations * • Senior Center Staffing * • Counseling Services * • Kinship Support Services *
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* Not PSA-wide

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Area Agency Name:

FY 2025

Staffing Patterns: Complete the below table for your AAA.

Note: This information is used annually for the ACLS Bureau's State Performance Report.

State Performance Report Indicator	Entire Agency	OAA Funded Only	Agency's Comments (Optional)
Number of Full Time Equivalent employees			
Number of Part Time Equivalent employees	16	12	
Number of Volunteers		Not Applicable	
Number of Volunteer Hours Annually		Not Applicable	

EVIDENCE-BASED PROGRAMS PLANNED FOR FY 2025

Funded Under Disease Prevention Health Promotion Service Definition

Provide the information requested below for Evidence-Based Programs (EBDP) to be funded under Title III-D.

Title III-D funds can only be used on health promotion programs that meet the highest-level criteria as determined by the Administration for Community Living (ACL) Administration on Aging (AoA). Please see the “List of Approved EBDP Programs for Title III-D Funds” in the Document Library. Only programs from this list will be approved for FY 2025. If funding has been allocated as a single amount for all Title III-D programs for a provider, enter on first line under “Funding Amount for This Service”.

Program Name	Provider Name	Funding Amount for Service
<i>Example</i>	<i>Example: List each provider offering programs on a single line as shown below.</i>	<i>Example: Funding total for all providers</i>
Arthritis Exercise Program	1) Forest City Senior League Program 2) Grove Township Senior Services 3) Friendly Avenue Services	\$14,000

EMERGENCY MANAGEMENT AND PREPAREDNESS
Minimum Elements for Area Agencies on Aging
FY 2025 Annual Implementation Plan

After each general and nutrition minimum element for emergency preparedness, provide a brief description regarding how the AAA Emergency Preparedness Plan for FY 2025 will address the element.

Area Agency on Aging
A. General Emergency Preparedness Minimum Elements (required by the Older American's Act).
<p>1. Does your agency have an Emergency Preparedness Plan? If so when was the latest update and was it sent ACLS? If not, please sent to albrecht@michigan.gov and copy your assigned ACLS Field Representative.</p> <ul style="list-style-type: none"> • AgeWays has an Emergency Preparedness Plan (EPP) that was reviewed and updated in 2021. AgeWays is working to review and update the EPP and will submit to ACLS Field Representative upon completion.
<p>2. Does your agency work with local emergency management? If yes, please provide a brief description of how you are working with them. If no, why?</p> <ul style="list-style-type: none"> • AgeWays is willing to work with local emergency management teams. AgeWays has contact information for each county/local EOCs throughout AAA 1-B's 6-county region and has been in contact with several EOC contacts recently. The AAA 1-B emergency response plan may become active when directly contacted by a local/county/state EOC. AAA 1-B staff may contact program participants/caregivers, as well as service providers, to prepare them for the emergency.
<p>3. ACLS does have expectations during a State or locally declared emergency/disaster to have staff person (the area agency director or their designee) available for communication with ACLS staff to provide real time information about service continuity (status of aging network service provider's ability to provide services). Please provide ACLS with any updated contact information on staff listed as emergency contact (this includes any drills conducted). This person should be able to provide information about the number and location of vulnerable older persons receiving services from the area agency.</p>
<p>The AgeWays Emergency Coordinators are identified below in contact order:</p> <ul style="list-style-type: none"> • CEO • Assistant Director, Community Health and Aging Services • Chief Clinical Officer (CCO) • Program Manager, Nutrition Services • Chief Communications and Strategy Officer • Director, Technology & Analytics
<p>4. What barriers have you had with emergency/disaster drills or with man-made or natural disaster such as flooding, pandemic, flu, and extreme weather?</p> <ul style="list-style-type: none"> • AgeWays has not conducted emergency/disaster drills in the office due to staff working predominantly from home. However, there are staff working in the office and new staff who have been hired that need to know the procedures in the event of an emergency.
<p>5. What can ACLS do to assist the AAAs with emergency/disasters? Can include funding, communication issues and PPE for example.</p>

- ACLS can provide ongoing communication with AgeWays staff as emergencies are declared in the state or within our region. This could include the designation of the emergency, availability of PPE and additional funding.

Area Agency Name:

FY 2025

Caregiver Programs: Complete the chart below. Include all programs that are offered within the PSA. Examples include, but are not limited to: Respite Voucher Programs, education programs, training programs, Support Groups, Regionally Specific Programs, Powerful Tools for Caregivers, Savvy, Dementia Caregiver Series, Trualta, etc. If you have any questions regarding completing this chart, please reach out to Lacey Charboneau at charboneaul2@michigan.gov.

Name of Caregiver Program	Available PSA Wide (Yes / No)	OAA Funded (Yes / No)	Agency's Comments (Optional)

ACCESS AND SERVICE COORDINATION CONTINUUM

It is essential that each PSA have an effective access and service coordination continuum. This helps participants to get the right service mix and maximizes the use of limited public funding to serve as many persons as possible in a quality way.

Instructions

The Access and Service Coordination Continuum is found in the Documents Library as a fillable pdf file. (A completed sample is also accessible there). Please enter specific information in each of the boxes below that describes the range of access and service coordination programs in the area agency PSA.

	Level 1	Level 2	Level 3	Level 4	Level 5
	<i>Least Intensive</i>				<i>Most Intensive</i>
Program	Information & Assistance				Care Management
Participants					
What Is Provided?					
Where is the service provided?					

AFFIDAVIT OF PUBLICATION
IN
Michigan.com
Detroit Publication

State of Michigan County of Macomb } ss

AREA AGENCY ON AGING 1-B Area Agency
29100 NORTHWESTERN HWY # 400
SOUTHFIELD, MI 48034

IN THE MATTER OF:

Being duly sworn, deposes and says that the attached advertisements(s)
appeared in:

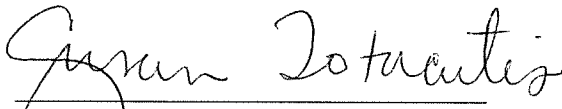
Published in: DET-DFP-Detroit Free Press
Published on : Sunday, April 14, 2024

Published in: DET-DN-Detroit News
Published on : Sunday, April 14, 2024

**AGEWAYS NONPROFIT SENIOR
SERVICES NOTICE OF VIRTUAL
PUBLIC HEARING**

AgeWays Nonprofit Senior Services (the new name for the Area Agency on Aging 1-B) is holding a virtual public forum to gather comments on its implementation plan for approximately \$26 million in annual federal and state funding earmarked for senior services in its six-county service region during fiscal year 2025. The AgeWays service area includes Livingston, Macomb, Monroe, Oakland, St. Clair and Washtenaw counties. Older adults, family caregivers, senior advocates, senior care professionals and any other interested members of the public are invited to attend the forum and give comment. The forum will be held at 12 p.m. on Friday, May 17, via Zoom. It can be accessed using this link: <https://tinyurl.com/AgeWaysListen>. Interested parties may also phone in to the meeting at (312) 626-6799/Meeting ID: 844 242 4714. The draft plan will be available for review at AgeWays.org on May 3, 2024. Written comments on the plan can be submitted by June 3, 2024. Send comments to Taylor Clark at tclark@ageways.org or mail them to: Taylor Clark, AgeWays Nonprofit Senior Services, 29100 Northwestern Highway, Suite 400, Southfield, MI 48034. Questions can be directed to Taylor by email or by phone at (248) 320-3115.
DET5885369 - 4/14/2024

Invoice 0005885369 and as an authorized employee of Michigan.com,
he/she knows well the facts stated herein.



SUSAN TOTORAITIS

On this 16th of April 2024
Sworn to and Subscribed to me,



GINA HUFF
Notary Public State of Michigan
County of Livingston
My commission expires March 9, 2029

A Notary Public:
Acting in the County of Macomb



JOIN US FOR A **PUBLIC HEARING**

TRANSITIONING FROM NURSING HOMES

AgeWays Nonprofit Senior Services (the new name for the Area Agency on Aging 1-B) is seeking feedback on its plan to add services for adults aged 60+ who need assistance transitioning from a nursing home to community living. Older adults, family caregivers, and anyone interested in senior services is welcome to attend. No registration required.



FRIDAY
February 16, 2024



START TIME
1 PM



ON ZOOM
[tinyurl.com/
Agewayslisten](https://tinyurl.com/Agewayslisten)

Area Agency on Aging 1-B



Written comments on the plan can be submitted by **February 25, 2024**. Send comments to Taylor Clark at tclark@ageways.org or mail them to: Taylor Clark, **AgeWays, 29100 Northwestern Highway, Suite 400, Southfield, MI 48034**. Questions can be directed to Taylor by email or by phone at **(248) 320-3115**.

AIP Public Hearing Comments 2024

May 17, 2024 – 12 pm on Zoom

Attendees: 68 (11 staff)

[NOTE] Ypsilanti Senior Center – during COVID they were able to provide frozen meals and be picked up. They have noticed that there are a lot of individuals who can't come to congregate but would like a meal. Would like to encourage AgeWays to look into the possibility of bringing that back as there are seniors who are unable to get the food they need. Being able to pick up a meal and take it home to eat would be helpful for seniors.

[NOTE] Seeing a shortage of DCW and is wondering if there is a backup to assist the populations that need care but do not have workers available. Is there an increase in umbrella workers or a plan to address the need? Also seeing increased cases of elder abuse in licensed and unlicensed living facilities.

[NOTE] OLHSA – Grandparents Raising Grandchildren – No kinship care resources in Monroe and St. Clair. Uptick in the need for services for older adults who are caring for children. They often rely on their own funds if they are not licensed and receive funds from the state systems. There is a greater need than the funding can address currently. Urge there to be more advocacy and safety nets put in place for this growing population of older adults. Gaps in affordable housing for these families and increase in displacement and families becoming homeless.

[NOTE] I would encourage AgeWays and their partners to look into Ohio Department of Developmental Disabilities' Technology First program as a model for using a variety of remote monitoring systems for those who need 24 hour supervision but not necessarily hands on care to help ease the burden on the direct care workforce.

[NOTE] Individual on disability who is receiving services – had to wait a while between being approved for services and receiving them due to the shortage of DCWs. There is a lot of turnover in the workforce and workers are inconsistent. This individual would like more hours for workers but they have not been approved in the care plan. Nervous for what could happen and how to get more hours approved? A burden to apply every 6 months when this individual is on disability and is receiving the same amount.

[NOTE] Senior – Looking for subsidized senior housing and all the state programs have different paperwork and procedures and a different form to allow a caretaker to assist their loved one. Looking for a standard form to receive these services and allow a caretaker the ability to assist instead of multiple forms.

[NOTE] I would like to be able to support Grandparents in having a banquet for us to be received an award for all the hard work with do as caregivers.

[NOTE] I have to leave soon for a PT session, but want to thank you all for your hard work to support seniors! I'd also like to ask that you make available to all attendees a list of the links, addresses and resources mentioned in this talk. I believe that the most important focus in the near future is on services to help seniors stay in their own homes and help in early intervention for seniors victimized by scammers.

Public Hearing Comments Period

May 3rd, 2024 – June 5th, 2024

Written Comments: 3

1. Hello,

I am a certified family nurse practitioner, who took care of my husband 24/7 for the last 5 years of his life. What would have helped me most would have been the ability to get a one-two hour break weekly or twice weekly so I could go outside, to the store, or anywhere for a brief break.

Although I was able to provide all the care my husband needed, it was extremely difficult and taxing on my body to do so. Yes, I am grateful that I was there and could do it for him. However, I am a trained professional and I had GREAT difficulty with the 24/7 aspect of everything, despite the training.

I tried to get outside help but it didn't fit into our routine as I had medical treatments to do within that timeframe. Agencies require 4 hour blocks of time, at great expense. Catholic Services only offer sitting with elderly if there are no health concerns, or a daycare program. If I'd placed my spouse in the day care program, he'd have thought I was placing him in a nursing home. Insurances do not provide relief such as I've described.

Another avenue of help might be in a forum where caregivers could express their concerns and obtain advice from those who've had similar experiences. There is a Family Caregiver center in CA that is helpful in that way.

2. Hello,

A significant number of senior adults are isolated and lonely. Not everyone receives daily contacts from family or friends. Even clients who receive Meals on Wheels know that the drivers can't stay for more than a few minutes at best. I understand there are studies that link loneliness to declining health.

Therefore, I request that Ageways create (or expand) a phone call program where paid staff and/or dedicated trained volunteers routinely call clients to check in and socialize for up to 10 minutes, and follow up by texting a family member with a quick report. I envision a menu of text forms that staff could select.

Examples:

AgeWays talked with your loved one today

AgeWays called; your loved one has (or would like a call regarding) a medica concern

AgeWays called; your loved one brought up needing groceries or supplies

AgeWays called; your loved one has a concern about chores or their living space

The idea is to give families some extra peace of mind, as well as a hint of something that their loved one might need or want.

Thanks for considering this suggestion

3. One of my main concerns is a process called " PAY TO DELAY ". I will try to be brief as to how it works, and it is completely legal.

Lets say company A has a patent on a drug and is making million of dollars on it. Because the patent is about to expire, company B is gearing up to make a generic which would reduce company A profits. So

company A says to company B I will give you lets say, ten million dollars if you will hold off on making the generic for lets say five years. Company B says OK and we, the consumers are stuck with company A.

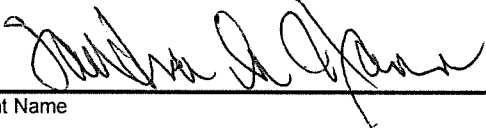
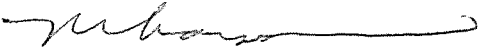
STATE OF MICHIGAN
Michigan Department of Health & Human Services
AGING & ADULT SERVICES AGENCY

FY 2025 Annual Implementation Plan

SIGNATURES

This document covers Fiscal Year 2025. This document becomes valid upon approval by the Michigan Commission on Services to the Aging. It may be conditionally approved subject to all general and/or special conditions established by the Commission on Services to the Aging. This signature page may substitute for required signatures on documents within the documents if those documents are specifically referenced on this signature page.

The signatories below acknowledge that they have reviewed the entire document including all budgets, assurances, and appendices and they commit to all provisions and requirements of this Annual Implementation Plan.

Signature of Chairperson, Board of Directors 	Date <p style="text-align: center;">June 21, 2024</p>
Print Name <p>Sandra Hann</p>	
Signature of Area Agency on Aging Director 	Date <p style="text-align: center;">June 21, 2024</p>
Print Name <p>Michael Karson</p>	
Area Agency on Aging	
<p>Documents referenced by the signature page:</p> <ul style="list-style-type: none"> ▪ FY 2025 Area Plan Grant Budget ▪ FY 2025 Direct Service Budgets ▪ Request to Transfer Funds ▪ Waiver for Direct Service Provision ▪ Assurances and Certifications ▪ Assurance of Compliance with Title VI of Civil Rights Act of 1964 ▪ Regional Service Definitions (If Applicable) ▪ Agreement for Receipt of Supplemental Cash-in-Lieu of Commodity Payments for the Nutrition Program for the Elderly (If Applicable) ▪ Waiver of Minimum Percentage for a Priority Service Category (If Applicable) 	

FY 2025 AREA PLAN GRANT BUDGET

Rev. 2/23/24

Agency: Area Agency on Aging 1-B

Budget Period: 10/01/24 to 09/30/25

PSA: 0

Date: 06/21/24

Rev. No.: 0 Page 1 of 3

SERVICES SUMMARY			
FUND SOURCE	SUPPORTIVE SERVICES	NUTRITION SERVICES	TOTAL
1. Federal Title III-B Services	2,931,738		2,931,738
2. Fed. Title III-C1 (Congregate)		3,876,401	3,876,401
3. State Congregate Nutrition		64,354	64,354
4. Federal Title III-C2 (HDM)		2,606,570	2,606,570
5. State Home Delivered Meals		3,193,208	3,193,208
8. Fed. Title III-D (Prev. Health)	222,059		222,059
9. Federal Title III-E (NFCSP)	1,427,108		1,427,108
10. Federal Title VII-A	34,320		34,320
10. Federal Title VII-EAP	43,739		43,739
11. State Access	192,091		192,091
12. State In-Home	5,081,207		5,081,207
13. State Alternative Care	751,100		751,100
14. State Care Management	863,653		863,653
15. St. ANS	299,547		299,547
16. St. Nursing Home Ombs (NHO)	73,035		73,035
17. Local Match			
a. Cash	110,000	-	110,000
b. In-Kind	1,219,774	1,267,365	2,487,139
18. State Respite Care (Escheat)	191,082		191,082
19. MATF	803,387		803,387
19. St. CG Support	99,123		99,123
20. TCM/Medicaid & MSO	27,308		27,308
21. NSIP		1,665,753	1,665,753
22. Program Income	50,000	-	50,000
TOTAL:	14,420,271	12,673,651	27,093,922

ADMINISTRATION			
Revenues	Local Cash	Local In-Kind	Total
Federal Administration	1,229,320	265,000	1,494,320
State Administration	213,501		213,501
MATF Administration	79,456	-	79,456
St. CG Support Administration	9,803	-	9,803
Other Admin			-
Total AIP Admin:	1,532,080	265,000	1,797,080

Expenditures		
	FTEs	
1. Salaries/Wages	26.00	1,300,000
2. Fringe Benefits		377,000
3. Office Operations		120,080
Total:		1,797,080

Cash Match Detail		In-Kind Match Detail	
Source	Amount	Source	Amount
1. Federal Admin	265,000	1. Federal Admin	-
2. Federal Admin	-	2. Federal Admin	-
3. Federal Admin	-	3. Federal Admin	-
MATF Administration Match	-	MATF Administration Match	-
St CG Support Match	-	St CG Support Match	-
	-		-
	-		-
	-		-
Total:	265,000	Total:	-

This budget represents necessary costs for implementation of the Area Plan.
 Adequate documentation and records will be maintained to support required program expenditures.

FY 2025 AREA AGENCY GRANT FUNDS - SUPPORT SERVICES DETAIL

Agency: Area Agency on Aging 1-B
 PSA: _____

Budget Period: 10/01/24 to 09/30/25
 Date: 06/21/24 Rev. No.: _____
 Rev. 2/23/24 page 2 of 3

Operating Standards For AAA's

Op Std	SERVICE CATEGORY	Title III-B	Title III-D	Title III-E	Title VII A Title VII/EAP	OMB	State Access	State In-Home	St. Alt. Care	State Care Mgmt	State NHO	St. ANS	St. Respite (Escheat)	MATF	St. CG Suppl	TCM-Medicaid MSO Fund	Program Income	Cash Match	In-Kind Match	TOTAL
A Access Services																				
A-1	Care Management	283,740		193,500			10,000			259,096		123,546						65,000	31,654	966,536
A-2	Case Coordination/Support	257,561		50,000			10,000			594,557		126,001						45,000	70,346	1,153,465
A-3	Disaster Advocacy & Outreach Program																			-
A-4	Information & Assistance	331,793		479,317			124,464					25,000							106,730	1,067,304
A-5	Outreach	371,871		490,000			47,627					25,000							103,833	1,038,331
A-6	Transportation													30,670						30,670
A-7	Options Counseling	14,000		34,935					10,000										6,548	65,483
A-8	Care Transition Coordination and Support							198,000											22,000	220,000
B In-Home																				
B-1	Chore	394,730																	43,859	438,589
B-2	Home Care Assistance																			-
B-3	Home Injury Control	143,900		-															15,989	159,889
B-4	Homemaking						1,866,040	288,460									30,000		239,389	2,423,889
B-6	Home Health Aide																			-
B-7	Medication Management						7,330												814	8,144
B-8	Personal Care						1,310,134	325,366									20,000		181,722	1,837,222
B-9	Assistive Device & Technology						55,000	5,000											6,667	66,667
B-10	Respite Care						1,644,703	132,274					191,082		99,123				208,456	2,275,638
B-11	Friendly Reassurance																			-
C Community Services																				
C-1	Adult Day Services												772,717							772,717
C-6	Disease Prevention/Health Promotion		222,059	58,000															31,118	311,177
C-7	Health Screening																			-
C-8	Assistance to Hearing Impaired & Deaf Community	47,500																	5,278	52,778
C-9	Home Repair																			-
C-10	Legal Assistance	256,467																	28,496	284,963
C-11	LTC Ombudsman	197,568				34,320					73,035					27,308			33,101	365,332
C-12	Senior Center Operations																			-
C-13	Senior Center Staffing																			-
C-14	Vision Services																			-
C-15	Programs for Prevention of Elder Abuse, Neglect, Exploitation	46,261				43,739													5,140	95,140
C-16	Counseling Services																			-
C-18	Caregiver Supplement Services																			-
C-19	Kinship Support Services			71,356															7,928	79,284
C-21	Caregiver Education			30,000															3,334	33,334
C-22	Caregiver Training			10,000															1,111	11,111
C-23	Caregiver Support Groups			10,000															1,111	11,111
*C-8	Program Development	586,347																	65,150	651,497
Region Specific																				
a.																				-
b.																				-
c.																				-
d.																				-
e.																				-
f.																				-
Sp Co	8. MATF Adm												79,456							79,456
Sp Co	9. St CG Sup Adm													9,803						9,803
SUPPORT SERVICE TOTAL		2,931,738	222,059	1,427,108	43,739	34,320	192,091	5,081,207	751,100	863,653	73,035	299,547	191,082	882,843	108,926	27,308	50,000	110,000	1,219,774	14,509,530

FY 2025 NUTRITION / OMBUDSMAN / RESPITE / KINSHIP - PROGRAM BUDGET DETAIL

Rev. 2/23/24

Agency: Area Agency on Aging 1-B Budget Period: 10/01/24 to 9/30/25
 PSA: 0 Date: 06/21/24 Rev. Number 0

page 3 of 3

FY 2025 AREA PLAN GRANT BUDGET - TITLE III-C NUTRITION SERVICES DETAIL

Op Std	SERVICE CATEGORY	Title III C-1	Title III C-2	State Congregate	State HDM	NSIP	Title III-E	Program Income	Cash Match	In-Kind Match	TOTAL
	Nutrition Services										
C-3	Congregate Meals	3,876,401		64,354		666,301				511,895	5,118,951
B-5	Home Delivered Meals		2,606,570		3,193,208	999,452				755,470	7,554,700
C-4	Nutrition Counseling										-
C-5	Nutrition Education										-
B-12	Carry-out Meal (COM)										-
	AAA RD/Nutritionist*										-
	Nutrition Services Total	3,876,401	2,606,570	64,354	3,193,208	1,665,753	-	-	-	1,267,365	12,673,651

*Registered Dietitian, Nutritionist or individual with comparable certification, as approved by AASA.

FY 2025 AREA PLAN GRANT BUDGET-TITLE VII LTC OMBUDSMAN DETAIL

Op Std	SERVICE CATEGORY	Title III-B	Title VII-A	Title VII-EAP	State NHO	MSO Fund	Program Income	Cash Match	In-Kind Match	TOTAL
	LTC Ombudsman Ser									
C-11	LTC Ombudsman	197,568	34,320	-	73,035	27,308	-	-	33,101	365,332
C-15	Elder Abuse Prevention	46,261		43,739			-	-	5,140	95,140
	Region Specific	-	-	-	-	-	-	-	-	-
	LTC Ombudsman Ser Total	243,829	34,320	43,739	73,035	27,308	-	-	38,241	460,472

FY 2025 AREA PLAN GRANT BUDGET- RESPITE SERVICE DETAIL

Op Std	SERVICES PROVIDED AS A FORM OF RESPITE CARE	Title III-B	Title III-E	State Alt Care	State Escheats	State In-Home	Merit Award Trust Fund	Program Income	Cash/In-Kind Match	TOTAL
B-1	Chore									-
B-4	Homemaking									-
B-2	Home Care Assistance									-
B-6	Home Health Aide									-
B-10	Meal Preparation/HDM									-
B-8	Personal Care									-
	Respite Service Total	-	-	-	-	-	-	-	-	-

FY 2025 AREA PLAN GRANT BUDGET-TITLE E- KINSHIP SERVICES DETAIL

Op Std	SERVICE CATEGORY	Title III-B	Title III-E				Program Income	Cash Match	In-Kind Match	TOTAL
	Kinship Ser. Amounts Only									
C-18	Caregiver Sup. Services	-					-	-	-	-
C-19	Kinship Support Services	-	71,356				-	-	7,928	79,284
C-21	Caregiver Education	-					-	-	-	-
C-22	Caregiver Training	-					-	-	-	-
C-23	Caregiver Support Groups	-	-				-	-	-	-
	Kinship Services Total	-	71,356				-	-	7,928	79,284

Planned Services Summary Page for FY 2025			PSA: 0			
Service	Budgeted Funds	Percent of the Total	Method of Provision			
			Purchased	Contract	Direct	
ACCESS SERVICES						
Care Management	\$ 966,536	3.56%			X	
Case Coordination & Support	\$ 1,153,465	4.24%			X	
Disaster Advocacy & Outreach Program	\$ -	0.00%				
Information & Assistance	\$ 1,067,304	3.93%			X	
Outreach	\$ 1,038,331	3.82%		X	X	
Transportation	\$ 30,670	0.11%	X			
Option Counseling	\$ 65,483	0.24%			X	
Care Transition Coordination and Support	\$ 220,000	0.81%			X	
IN-HOME SERVICES						
Chore	\$ 438,589	1.61%		X		
Home Care Assistance	\$ -	0.00%				
Home Injury Control	\$ 159,889	0.59%		X		
Homemaking	\$ 2,423,889	8.92%	X			
Home Delivered Meals	\$ 7,554,700	27.79%		X		
Home Health Aide	\$ -	0.00%				
Medication Management	\$ 8,144	0.03%	X			
Personal Care	\$ 1,837,222	6.76%	X			
Personal Emergency Response System	\$ 66,667	0.25%	X			
Respite Care	\$ 2,275,638	8.37%	X	X		
Friendly Reassurance	\$ -	0.00%				
COMMUNITY SERVICES						
Adult Day Services	\$ 772,717	2.84%		X		
Congregate Meals	\$ 5,118,951	18.83%		X		
Nutrition Counseling	\$ -	0.00%				
Nutrition Education	\$ -	0.00%				
Disease Prevention/Health Promotion	\$ 311,177	1.14%		X	X	
Health Screening	\$ -	0.00%				
Assistance to the Hearing Impaired & Deaf Community	\$ 52,778	0.19%		X		
Home Repair	\$ -	0.00%				
Legal Assistance	\$ 284,963	1.05%		X		
Long Term Care Ombudsman/Advocacy	\$ 365,332	1.34%			X	
Senior Center Operations	\$ -	0.00%				
Senior Center Staffing	\$ -	0.00%				
Vision Services	\$ -	0.00%				
Programs for Prevention of Elder Abuse, Neglect, &	\$ 95,140	0.35%		X		
Counseling Services	\$ -	0.00%				
Carry-Out Meal (COM)	\$ -	0.00%				
Caregiver Supplemental Services	\$ -	0.00%				
Kinship Support Services	\$ 79,284	0.29%		X		
Caregiver Education	\$ 33,334	0.12%			X	
Caregiver Training	\$ 11,111	0.04%			X	
Caregiver Support Groups	\$ 11,111	0.04%			X	
AAA RD/Nutritionist	\$ -	0.00%				
PROGRAM DEVELOPMENT	\$ 651,497	2.40%			X	
REGION-SPECIFIC						
a.	\$ -	0.00%				
b.	\$ -	0.00%				
c.	\$ -	0.00%				
d.	\$ -	0.00%				
e.	\$ -	0.00%				
f.	\$ -	0.00%				
SUBTOTAL SERVICES						
	\$ 27,093,922					
MATF & ST CG ADMINISTRATION						
	\$ 89,259	0.33%				
TOTAL PERCENT			100.00%	17.58%	61.60%	20.42%
TOTAL FUNDING		\$ 27,183,181		\$4,776,207	\$16,745,256	\$5,550,237

Note: Rounding variances may occur between the Budgeted Funds column total and the Total Funding under the Method of Provision columns due to percentages in the formula. Rounding variances of + or (-) \$1 are not considered material.

FY 2025 BUDGET REVIEW SPREADSHEET

Rev. 2/23/24

Agency:	Area Agency on Aging	1B		Fiscal Year:	FY 2025
Date of SGA:		SGA No.		Date Reviewed by AASA:	
Date of Budget:	06/21/24	Revision No.	0	Initials of Field Rep Approving:	
SGA CATEGORY	SGA AWARD	C/O AMOUNT	TOTAL	AAA COMMENTS	
Title III Administration	\$ 1,229,320		\$ 1,229,320		
State Administration	\$ 213,501		\$ 213,501		
Title III-B Services	\$ 2,931,738		\$ 2,931,738		
Title III-C-1 Services	\$ 3,876,401		\$ 3,876,401		
Title III-C-2 Services	\$ 2,606,570		\$ 2,606,570		
Federal Title III-D (Prev. Health)	\$ 222,059		\$ 222,059		
Title III-E Services (NFCSP)	\$ 1,427,108		\$ 1,427,108		
Title VII/A Services (LTC Ombuds)	\$ 34,320		\$ 34,320		
Title VII/EAP Services	\$ 43,739		\$ 43,739		
St. Access	\$ 192,091		\$ 192,091		
St. In Home	\$ 5,081,207		\$ 5,081,207		
St. Congregate Meals	\$ 64,354		\$ 64,354		
St. Home Delivered Meals	\$ 3,193,208		\$ 3,193,208		
St. Alternative Care	\$ 751,100		\$ 751,100	AASA COMMENTS	
St. Aging Network Srv. (St. ANS)	\$ 299,547		\$ 299,547		
St. Respite Care (Escheats)	\$ 191,082		\$ 191,082		
Merit Award Trust Fund (MATF)	\$ 882,843		\$ 882,843		
St. Caregiver Support (St. CG Sup.)	\$ 108,926		\$ 108,926		
St. Nursing Home Ombuds (NHO)	\$ 73,035		\$ 73,035		
MSO Fund-LTC Ombudsman	\$ 27,308		\$ 27,308		
St. Care Mgt.	\$ 863,653		\$ 863,653		
NSIP	\$ 1,665,753		\$ 1,665,753		
			\$ -		
SGA TOTALS:	\$ 25,978,863	\$ -	\$ 25,978,863		
Administrative Match Requirements					
ADMINISTRATION	BUDGET	SGA	DIFFERENCE		
Federal Administration	\$ 1,229,320	\$ 1,229,320	\$ -	Minimum federal administration match amount	\$409,773
State Administration	\$ 213,501	\$ 213,501	\$ -	Administration match expended (State Adm. + Local Match)	\$478,501
				Is the federal administration matched at a minimum 25%?	Yes
				Does federal administration budget equal SGA?	Yes
Sub-Total:	\$ 1,442,821	\$ 1,442,821	\$ -	Does state administration budget equal SGA?	Yes
MATF	\$ 79,456				
ST CG Supp	\$ 9,803				
Local Administrative Match				Merit Award Trust Admin. & St. Caregiver Support Admin must be expended at or below 9% of	
Local Cash Match	\$ 265,000			Total Merit Award Trust Fund & St. Caregiver Support Admin. Funds budgeted:	79456.00988
Local In-Kind Match	\$ -			Is Merit Award Trust Fund & St CG Support Admin. budgeted at 9% or less?	Yes
Sub-Total:	\$ 265,000				
Other Admin	\$ -				
		AIP TOT ADMIN	DIFFERENCE		
Total Administration:	\$ 1,797,080	\$ 1,797,080	\$ -	Title III-E Kinship Services Program Requirements	
SERVICES:	BUDGET	SGA	% BUDGETED	Are kinship services budgeted at > 5% of the AAA's Title III-E funding?	
Federal Title III-B Services	\$ 2,931,738	\$ 2,931,738	100.0000%	Yes	
Fed. Title III C-1 (Congregate)	\$ 3,876,401	\$ 3,876,401	100.0000%	[note: see TL #369 & TL#2007-141]	
State Congregate Nutrition	\$ 64,354	\$ 64,354	100.0000%	For Agencies required to budget a minimum of \$25,000 of Title III-E requirement met?	
Federal C-2 (HDM)	\$ 2,606,570	\$ 2,606,570	100.0000%	Yes	
State Home Delivered Meals	\$ 3,193,208	\$ 3,193,208	100.0000%	Title III-B Long Term Care Ombudsman Maintenance of Effort Requirements	
Federal Title III-D (Prev. Health)	\$ 222,059	\$ 222,059	100.0000%	Amount required from Transmittal Letter #2020-431. (see cell L 42)	\$27,100
Federal Title III-E (NFCSP)	\$ 1,427,108	\$ 1,427,108	100.0000%	Budgeted amount Title III-B for LTC Ombudsman.	\$197,568
St. Access	\$ 192,091	\$ 192,091	100.0000%	Is required maintenance of effort met?	Yes
St. In Home	\$ 5,081,207	\$ 5,081,207	100.0000%		
St. Alternative Care	\$ 751,100	\$ 751,100	100.0000%	Service Match Requirements	
St. Care Mgt.	\$ 863,653	\$ 863,653	100.0000%	Minimum service match amount required	\$2,412,056
State Nursing Home Ombs (NHO)	\$ 73,035	\$ 73,035	100.0000%	Service matched budgeted: (Local Cash + In-Kind)	\$2,597,139
St ANS	\$ 299,547	\$ 299,547	100.0000%	Is the service allotment matched at a minimum 10%?	Yes
Sub-Total:	\$ 21,582,071	\$ 21,582,071	100.0000%		
Local Service Match				Miscellaneous Budget Requirements / Constraints	
Local Cash Match	\$ 110,000			Amounts budgeted for OAA / AASA Priority Services:	
Local In-Kind Match	\$ 2,487,139			Access:	\$1,244,965
				In-Home:	\$538,630
				Legal:	\$256,467
Sub-Total:	\$ 2,597,139			Total Budgeted for Priority Services:	\$2,040,062
Title VII/A Services (LTC Ombuds)	\$ 34,320	\$ 34,320	100.0000%	Are Access Services budgeted at minimum 10% of Original ACL Title III-B	Yes
Title VII/EAP Services	\$ 43,739	\$ 43,739	100.0000%	Are In Home Services budgeted at minimum 10% of Original ACL Title III-B	Yes
NSIP	\$ 1,665,753	\$ 1,665,753	100.0000%	Are Legal Services budgeted at minimum 6.5% of Original ACL Title III-B	Yes
St. Respite Care (Escheats)	\$ 191,082	\$ 191,082	100.0000%	(Actual % of Legal)	8.75%
MATF	\$ 803,387	\$ 803,387	100.0000%		
St. CG Support	\$ 99,123	\$ 99,123	100.0000%	Title III-B award w/o carryover or Transfers in current SGA	\$2,931,738
MSO Fund-LTC Ombudsman	\$ 27,308	\$ 27,308	100.0000%	Amount budgeted for Program Development:	\$586,347
TCM-Medicaid / CM	\$ -			% of Title III-B Program Development (must be 20% or less):	20.0%
Program Income	\$ 50,000			Is Program Development budgeted at 20% or less?	Yes
				Title III-D allotment with carryover:	\$222,059
Total Services:	\$ 27,093,922			Amount budgeted for EBDP Activities, per TL#2012-244:	\$222,059
Grand Total: Ser.+ Admin.	\$ 28,891,002			Is 100% of Title III-D budgeted on APPROVED EBDP?	Yes

PRIORITY SERVICE SECTION

Access Services	III-B Budget Amount
a. Care Management	\$283,740
b. Case Coord/supp	\$257,561
c. Disaster Advocacy	\$0
d. Information & Assis	\$331,793
e. Outreach	\$371,871
f. Transportation	\$0
Access Total:	\$1,244,965

(AAA Regional Access Service)

In Home Services	III-B Budget Amount
a. Chore	\$394,730
b. Home Care Assis	\$0
c. Home Injury Cntrl	\$143,900
d. Homemaking	\$0
e. Home Health Aide	\$0
f. Medication Mgt	\$0
g. Personal Care	\$0
h. Assistive Device&Tech	\$0
i. Respite Care	\$0
j. Friendly Reassure	\$0
In Home Services Total:	\$538,630

(AAA Regional In-Home Service)
(AAA Regional In-Home Service)

Kinship Services	III-E Budget Amount
1. Caregiver Supplmt - Kinship Amount Only	
2. Kinship Support	\$71,356
3. Caregiver Education - Kinship Amount Only	
4. Caregiver Training - Kinship Amount Only	
5. Caregiver Support Groups - Kinship Amount Only	\$0
Kinship Services Total:	\$71,356

(Other Title III-E Kinship Service)
(Other Title III-E Kinship Service)

(Use ONLY If SGA Reflects Transfers)

Title III-B Transfers reflected in SGA	Title III-B Award
Title III-B award w/o carryover in SGA	\$2,931,738
a. Amt. Transferred into Title III-B	
b. Amt. Transferred out of Title III-B	
AoA Title III-B Award Total:	\$2,931,738

(Always Enter Positive Number)
(Always Enter Positive Number)

NOTE: AoA Title III Part B award for the current FY means total award from AoA without carryover or transfers.

**FY 2025 Annual Implementation Plan
Direct Service Budget Detail #1**

AAA: Area Agency on Aging 1-B

FISCAL YEAR: FY 2025

SERVICE: Care Management

LINE ITEM	Federal OAA Title III Funds	Other Fed Funds (non-Title III)	State Funds	Program Income	Match		Other Resources	Total Budgeted
					Cash	In-Kind		
Wages/Salaries	367,108		302,032		65,000	31,654		765,794
Fringe Benefits	110,132		90,610					200,742
Travel								0
Training								0
Supplies								0
Occupancy								0
Communications								0
Equipment								0
Other:								0
Service Costs								0
Purchased Services (CM only)								0
								0
Totals	477,240	0	392,642	0	65,000	31,654	0	966,536

SERVICE AREA: _____

(List by County/City if service area is not entire PSA)

Does the Direct Service Budget reflect any changes to the one approved as part of the agency's FY AIP? Yes No

If yes, please describe: _____

SCHEDULE OF MATCH & OTHER RESOURCES #1

FY 2025

SOURCE OF FUNDS	MATCH		OTHER RESOURCES		Explanation for Other Expenses:
	VALUE		VALUE		
	Cash	In-Kind	Cash	In-Kind	
Volunteer Time		31,654			
Local Resources	65,000				
Totals	65,000	31,654	0	0	

Difference 0 0 0 0

OK OK OK

**FY 2025 Annual Implementation Plan
Direct Service Budget Detail #2**

AAA: Area Agency on Aging 1-B

FISCAL YEAR: FY 2025

SERVICE: Case Coordination & Support

LINE ITEM	Federal OAA Title III Funds	Other Fed Funds (non-Title III)	State Funds	Program Income	Match		Other Resources	Total Budgeted
					Cash	In-Kind		
Wages/Salaries	232,739		540,608		45,000	70,346		888,693
Fringe Benefits	69,822		162,182					232,004
Travel	2,000		6,000					8,000
Training	1,000		2,000					3,000
Supplies								0
Occupancy								0
Communications	2,000		5,000					7,000
Equipment								0
Other:			14,768					14,768
Service Costs								0
Purchased Services (CM only)								0
								0
Totals	307,561	0	730,558	0	45,000	70,346	0	1,153,465

SERVICE AREA: _____

(List by County/City if service area is not entire PSA) _____

Does the Direct Service Budget reflect any changes to the one approved as part of the agency's FY AIP? Yes No

If yes, please describe: _____

Explanation for Other Expenses: _____

SCHEDULE OF MATCH & OTHER RESOURCES #2 **FY 2025**

SOURCE OF FUNDS	MATCH		OTHER RESOURCES		Explanation for Other Expenses:
	VALUE		VALUE		
	Cash	In-Kind	Cash	In-Kind	
Volunteer Time		70,346			
Local Resources	45,000				
Totals	45,000	70,346	0	0	

Difference 0 0 0 0

OK OK OK

**FY 2025 Annual Implementation Plan
Direct Service Budget Detail #3**

AAA: Area Agency on Aging 1-B

FISCAL YEAR: FY 2025

SERVICE: Information & Assistance

LINE ITEM	Federal OAA Title III Funds	Other Fed Funds (non-Title III)	State Funds	Program Income	Match		Other Resources	Total Budgeted
					Cash	In-Kind		
Wages/Salaries	515,132		114,972			106,730		736,834
Fringe Benefits	154,540		34,492					189,031
Travel								0
Training								0
Supplies								0
Occupancy								0
Communications	24,333							24,333
Equipment								0
Other:	117,105							117,105
Service Costs								0
Purchased Services (CM only)								0
								0
Totals	811,110	0	149,464	0	0	106,730	0	1,067,304

SERVICE AREA: _____

(List by County/City if service area is not entire PSA)

Does the Direct Service Budget reflect any changes to the one approved as part of the agency's FY AIP? Yes No

If yes, please describe: _____

SCHEDULE OF MATCH & OTHER RESOURCES #3

FY 2025

SOURCE OF FUNDS	MATCH		OTHER RESOURCES		Explanation for Other Expenses:
	VALUE		VALUE		
	Cash	In-Kind	Cash	In-Kind	
Volunteer Time		106,730			
Local Resources					
Totals	0	106,730	0	0	

Difference 0 0 0 0

OK OK OK

**FY 2025 Annual Implementation Plan
Direct Service Budget Detail #4**

AAA: Area Agency on Aging 1-B

FISCAL YEAR: FY 2025

SERVICE: Outreach

LINE ITEM	Federal OAA Title III Funds	Other Fed Funds (non-Title III)	State Funds	Program Income	Match		Other Resources	Total Budgeted
					Cash	In-Kind		
Wages/Salaries	405,000		55,867			81,611		542,478
Fringe Benefits	121,500		16,760					138,260
Travel	12,000							12,000
Training								0
Supplies	15,000							15,000
Occupancy								0
Communications	50,000		reduce by community liaison					50,000
Equipment								0
Other:	58,371							58,371
Service Costs								0
Purchased Services (CM only)								0
								0
Totals	661,871	0	72,627	0	0	81,611	0	816,109

SERVICE AREA: _____

(List by County/City if service area is not entire PSA)

Does the Direct Service Budget reflect any changes to the one approved as part of the agency's FY AIP? Yes No

If yes, please describe: _____

SCHEDULE OF MATCH & OTHER RESOURCES #4

FY 2025

SOURCE OF FUNDS	MATCH		OTHER RESOURCES		Explanation for Other Expenses:
	VALUE		VALUE		
	Cash	In-Kind	Cash	In-Kind	
Volunteer Time		81,611			
Local Resources					
Totals	0	81,611	0	0	

Difference 0 0 0 0

OK OK OK

**FY 2025 Annual Implementation Plan
Direct Service Budget Detail #5**

AAA: Area Agency on Aging 1-B

FISCAL YEAR: FY 2025

SERVICE: Options Counseling

LINE ITEM	Federal OAA Title III Funds	Other Fed Funds (non-Title III)	State Funds	Program Income	Match		Other Resources	Total Budgeted
					Cash	In-Kind		
Wages/Salaries	37,642		7,692			6,548		51,882
Fringe Benefits	11,293		2,308					13,600
Travel								0
Training								0
Supplies								0
Occupancy								0
Communications								0
Equipment								0
Other:								0
Service Costs								0
Purchased Services (CM only)								0
								0
Totals	48,935	0	10,000	0	0	6,548	0	65,483

SERVICE AREA: _____

(List by County/City if service area is not entire PSA)

Does the Direct Service Budget reflect any changes to the one approved as part of the agency's FY AIP? Yes No

If yes, please describe: _____

SCHEDULE OF MATCH & OTHER RESOURCES #5

FY 2025

SOURCE OF FUNDS	MATCH		OTHER RESOURCES		Explanation for Other Expenses:
	VALUE		VALUE		
	Cash	In-Kind	Cash	In-Kind	
Volunteer Time		6,548			
Local Resources					
Totals	0	6,548	0	0	

Difference 0 0 0 0

OK OK OK

**FY 2025 Annual Implementation Plan
Direct Service Budget Detail #6**

AAA: Area Agency on Aging 1-B

FISCAL YEAR: FY 2025

SERVICE: Disease Prevention/Health Promotion

LINE ITEM	Federal OAA Title III Funds	Other Fed Funds (non-Title III)	State Funds	Program Income	Match		Other Resources	Total Budgeted
					Cash	In-Kind		
Wages/Salaries	150,728					22,118		172,846
Fringe Benefits	24,831							24,831
Travel	8,000							8,000
Training	3,000							3,000
Supplies								0
Occupancy								0
Communications	2,500							2,500
Equipment								0
Other:								0
Service Costs								0
Purchased Services (CM only)								0
								0
Totals	189,059	0	0	0	0	22,118	0	211,177

SERVICE AREA: _____

(List by County/City if service area is not entire PSA) _____

Does the Direct Service Budget reflect any changes to the one approved as part of the agency's FY AIP? Yes No

If yes, please describe: _____

SCHEDULE OF MATCH & OTHER RESOURCES #6

FY 2025

SOURCE OF FUNDS	MATCH		OTHER RESOURCES		Explanation for Other Expenses:
	VALUE		VALUE		
	Cash	In-Kind	Cash	In-Kind	
Volunteer Time		22,118			
Local Resources					
Totals	0	22,118	0	0	

Difference 0 0 0 0

OK OK OK

**FY 2025 Annual Implementation Plan
Direct Service Budget Detail #7**

AAA: Area Agency on Aging 1-B

FISCAL YEAR: FY 2025

SERVICE: Long Term Ombudsman

LINE ITEM	Federal OAA Title III Funds	Other Fed Funds (non-Title III)	State Funds	Program Income	Match		Other Resources	Total Budgeted
					Cash	In-Kind		
Wages/Salaries	99,668	26,400	77,187			33,101		236,356
Fringe Benefits	29,900	7,920	23,156					60,977
Travel	47,000							47,000
Training	4,000							4,000
Supplies	8,000							8,000
Occupancy								0
Communications	9,000							9,000
Equipment								0
Other:								0
Service Costs								0
Purchased Services (CM only)								0
								0
Totals	197,568	34,320	100,343	0	0	33,101	0	365,333

SERVICE AREA: _____

(List by County/City if service area is not entire PSA)

Does the Direct Service Budget reflect any changes to the one approved as part of the agency's FY AIP? Yes No

If yes, please describe: _____

SCHEDULE OF MATCH & OTHER RESOURCES

FY 2025

SOURCE OF FUNDS	MATCH		OTHER RESOURCES		Explanation for Other Expenses:
	VALUE		VALUE		
	Cash	In-Kind	Cash	In-Kind	
Volunteer Time					
Local Resources		33,101			
Totals	0	33,101	0	0	

Difference 0 0 0 0

OK OK OK

**FY 2025 Annual Implementation Plan
Direct Service Budget Detail #8**

AAA: Area Agency on Aging 1-B

FISCAL YEAR: FY 2025

SERVICE: Caregiver Education, Support & Training

LINE ITEM	Federal OAA Title III Funds	Other Fed Funds (non-Title III)	State Funds	Program Income	Match		Other Resources	Total Budgeted
					Cash	In-Kind		
Wages/Salaries	15,745					3,334		19,079
Fringe Benefits	8,088							8,088
Travel								0
Training								0
Supplies								0
Occupancy								0
Communications								0
Equipment								0
Other:	6,167							6,167
Service Costs								0
Purchased Services (CM only)								0
								0
Totals	30,000	0	0	0	0	3,334	0	33,334

SERVICE AREA: _____

(List by County/City if service area is not entire PSA) _____

Does the Direct Service Budget reflect any changes to the one approved as part of the agency's FY AIP? Yes No

If yes, please describe: _____

SCHEDULE OF MATCH & OTHER RESOURCES

FY 2025

SOURCE OF FUNDS	MATCH		OTHER RESOURCES		Explanation for Other Expenses:
	VALUE		VALUE		
	Cash	In-Kind	Cash	In-Kind	
Volunteer Time		3,334			
Totals	0	3,334	0	0	

Difference 0 0 0 0

OK OK OK

**FY 2025 Annual Implementation Plan
Direct Service Budget Detail #9**

AAA: Area Agency on Aging 1-B

FISCAL YEAR: FY 2025

SERVICE: Program Development

LINE ITEM	Federal OAA Title III Funds	Other Fed Funds (non-Title III)	State Funds	Program Income	Match		Other Resources	Total Budgeted
					Cash	In-Kind		
Wages/Salaries	394,308					65,150		459,458
Fringe Benefits	164,039							164,039
Travel	20,000							20,000
Training	3,000							3,000
Supplies	5,000							5,000
Occupancy								0
Communications								0
Equipment								0
Other:								0
Service Costs								0
Purchased Services (CM only)								0
								0
Totals	586,347	0	0	0	0	65,150	0	651,497

SERVICE AREA: _____

(List by County/City if service area is not entire PSA)

Does the Direct Service Budget reflect any changes to the one approved as part of the agency's FY AIP? Yes No

If yes, please describe: _____

SCHEDULE OF MATCH & OTHER RESOURCES

FY 2025

SOURCE OF FUNDS	MATCH		OTHER RESOURCES		Explanation for Other Expenses:
	VALUE		VALUE		
	Cash	In-Kind	Cash	In-Kind	
Volunteer Time		32,575			
Local Resources		32,575		0	
Totals	0	65,150	0	0	

Difference 0 0 0 0

OK OK OK

**FY 2025 Annual Implementation Plan
Direct Service Budget Detail #10**

AAA: Area Agency on Aging 1-B

FISCAL YEAR: FY 2025

SERVICE: Care Transitions

LINE ITEM	Federal OAA Title III Funds	Other Fed Funds (non-Title III)	State Funds	Program Income	Match		Other Resources	Total Budgeted
					Cash	In-Kind		
Wages/Salaries	144,000					22,000		166,000
Fringe Benefits	41,760							41,760
Travel	6,000							6,000
Training								0
Supplies	5,000							5,000
Occupancy								0
Communications								0
Equipment								0
Other:	1,240							1,240
Service Costs								0
Purchased Services (CM only)								0
								0
Totals	198,000	0	0	0	0	22,000	0	220,000

SERVICE AREA: _____

(List by County/City if service area is not entire PSA)

Does the Direct Service Budget reflect any changes to the one approved as part of the agency's FY AIP? Yes No

If yes, please describe: _____

SCHEDULE OF MATCH & OTHER RESOURCES

FY 2025

SOURCE OF FUNDS	MATCH		OTHER RESOURCES		Explanation for Other Expenses:
	VALUE		VALUE		
	Cash	In-Kind	Cash	In-Kind	
Volunteer Time		22,000			
Totals	0	22,000	0	0	

Difference 0 0 0 0

OK OK OK

**FY 2025 Annual Implementation Plan
Direct Service Budget Detail #11**

AAA: Area Agency on Aging 1-B

FISCAL YEAR: FY 2025

SERVICE: Caregiver Training

LINE ITEM	Federal OAA Title III Funds	Other Fed Funds (non-Title III)	State Funds	Program Income	Match		Other Resources	Total Budgeted
					Cash	In-Kind		
Wages/Salaries	7,500					1,111		8,611
Fringe Benefits	2,250							2,250
Travel								0
Training								0
Supplies								0
Occupancy								0
Communications								0
Equipment								0
Other:	250							250
Service Costs								0
Purchased Services (CM only)								0
								0
Totals	10,000	0	0	0	0	1,111	0	11,111

SERVICE AREA: _____

(List by County/City if service area is not entire PSA) _____

Does the Direct Service Budget reflect any changes to the one approved as part of the agency's FY AIP? Yes No

If yes, please describe: _____

SCHEDULE OF MATCH & OTHER RESOURCES

FY 2025

SOURCE OF FUNDS	MATCH		OTHER RESOURCES		Explanation for Other Expenses:
	VALUE		VALUE		
	Cash	In-Kind	Cash	In-Kind	
Volunteer Time		1,111			
Totals	0	1,111	0	0	

Difference 0 0 0 0

OK OK OK

**FY 2025 Annual Implementation Plan
Direct Service Budget Detail #12**

AAA: Area Agency on Aging 1-B

FISCAL YEAR: FY 2025

SERVICE: Caregiver Supports

LINE ITEM	Federal OAA Title III Funds	Other Fed Funds (non-Title III)	State Funds	Program Income	Match		Other Resources	Total Budgeted
					Cash	In-Kind		
Wages/Salaries	7,500					1,111		8,611
Fringe Benefits	2,250							2,250
Travel								0
Training								0
Supplies								0
Occupancy								0
Communications								0
Equipment								0
Other:	250							250
Service Costs								0
Purchased Services (CM only)								0
								0
Totals	10,000	0	0	0	0	1,111	0	11,111

SERVICE AREA: _____

(List by County/City if service area is not entire PSA)

Does the Direct Service Budget reflect any changes to the one approved as part of the agency's FY AIP? Yes No

If yes, please describe: _____

SCHEDULE OF MATCH & OTHER RESOURCES

FY 2025

SOURCE OF FUNDS	MATCH		OTHER RESOURCES		Explanation for Other Expenses:
	VALUE		VALUE		
	Cash	In-Kind	Cash	In-Kind	
Volunteer Time		1,111			
Totals	0	1,111	0	0	

Difference 0 0 0 0

OK OK OK

Fundable Services Matrix - Updated attachment to TL #2024-499

ACCESS SERVICES

Operating Standard Service Number	Operating Standard Service Name	Federal Funds				State Funds						
		Title III-B Supportive Services	Title III-D Services (Preventive Health) **	Title III-E Services National Family Caregiver Support (NFCSP)	Title VIIA Services (Long-Term Care Ombudsman) and Title VII Elder Abuse Prevention (EAP)	State Access	State Care Management	State Respite Care (Escheats)	State In-Home	State Merit Award Trust Fund (MATF)	State Caregiver Support (St. CG Sup.)	State Aging Network Services (St. ANS)
A-1	Care Management	X		X		X	X					X
A-2	Case Coordination & Support	X		X		X	X					X
A-3	Disaster Advocacy & Outreach Program	X										
A-4	Information & Assistance	X		X		X						X
A-5	Outreach	X		X		X						X
A-6	Transportation (For MATF & St. CG Sup. only) - adult day service and respite related transport of service recipients including related medical and shopping assistance is allowed	X		X						X	X	
A-7	Options Counseling	X		X		X	X					X
A-8	Care Transition Coordination and Support	X				X	X		X			

IN-HOME SERVICES

Operating Standard Service Number	Operating Standard Service Name	Federal Funds				State Funds						
		Title III-B Supportive Services	Title III-D Services (Preventive Health) **	Title III-E Services National Family Caregiver Support (NFCSP)	Title VIIA Services (Long-Term Care Ombudsman) and Title VII Elder Abuse Prevention (EAP)	State Access	State Alternate Care	State Respite Care (Escheats)	State In-Home	State Merit Award Trust Fund (MATF)	State Caregiver Support (St. CG Sup.)	State Aging Network Services (St. ANS)
B-1	Chore	X										
B-2	Home Care Assistance	X					X		X			X
B-3	Home Injury Control	X		X								
B-4	Homemaking	X					X		X			X
B-6	Home Health Aide	X					X		X			X
B-7	Medication Management	X					X		X			X
B-8	Personal Care	X					X		X			X
B-9	Assistive Devices & Technologies (PERS)	X		X			X		X			X
B-10	Respite Care (may also include chore, homemaking, home care assistance, home health aide, meal prep./HDM & personal care serv. as a form of respite care)	X		X			X	X	X	X	X	X
B-11	Friendly Reassurance	X										

COMMUNITY SERVICES

Operating Standard Service Number	Operating Standard Service Name	Federal Funds				State Funds						
		Title III-B Supportive Services	Title III-D Services (Preventive Health) **	Title III-E Services National Family Caregiver Support (NFCSP)	Title VIIA Services (Long-Term Care Ombudsman) and Title VII Elder Abuse Prevention (EAP)	State Nursing Home Ombudsman (NHO)	State Alternate Care	State Respite Care (Escheats)	MI State Ombudsman (MSO)	State Merit Award Trust Fund (MATF)	State Caregiver Support (St. CG Sup.)	State Aging Network Services (St. ANS)
C-1	Adult Day Service	X		X			X	X		X	X	X
C-6	Disease Prevention/Health Promotion	X	X	X								
C-7	Health Screening	X										
C-8	Assistance to Hearing Impaired & Deaf	X										
C-9	Home Repair	X										
C-10	Legal Assistance	X		X								
C-11	Long Term Care Ombudsman	X			Title VII A X	X			X			
C-12	Senior Center Operations	X										
C-13	Senior Center Staffing	X										
C-14	Vision Services	X										
C-15	Prevention of Elder Abuse, Neglect & Exploitation	X			Title VII A & EAP							
C-16	Counseling Services	X		X								
C-18	Caregiver Supplemental Services	X		X								
C-19	Kinship Support Services	X		X								
C-21	Caregiver Education	X		X								
C-22	Caregiver Training	X		X								
C-23	Caregiver Support Groups	X		X								

NUTRITION SERVICES

Operating Standard Service Number	Operating Standard Service Name	Federal Funds				State Funds		Requirements from ACLS Bureau Transmittal Letters (TL) that establishes Fundable Service Categories Replaces: TL 367, 2005-102, and 2007-142 See TL 343 and TL2 006-111 for guidance re St. MATF See TL 2012-244 for guidance regarding Title III-D See TL 2012-256 for guidance regarding State Aging Network - Revised 7/26/17
		Title III-C1 Congregate	Title III-C2 Home Delivered Meals	Title III-E Services National Family Caregiver Support (NFCSP)	Nutrition Services Incentive Program *(NSIP)	State Congregate	State Home Delivered Meals	
C-3	Congregate Meals	X			X	X		
B-5	Home Delivered Meals		X	X	X		X	
C-4	Nutrition Counseling	X	X	X		X	X	
C-5	Nutrition Education	X	X	X		X	X	
B-12	Carry-Out Meal (COM)		X	X	X		X	

*NSIP funds are designated for actual food costs for Older Americans Act Title III eligible meals.

**Title III D - All Funds must be used for Evidence-Based programs.

Title III Administration
State Administration
Title IIIB Supportive Services
Title IIIC-1 Services Congregate Meals
Title IIIC-2 Services Home Delivered Meals
Title IIID Services (Preventive Health)
Title IIIE Services (NFCSP) National Family Caregiver Support
Title VIIA Services (LTC Ombudsman)
Title VII/EAP Services Elder Abuse Prevention
State Access Services
State In-Home Services
State Congregate Meals
State Home Delivered Meals
State Alternative Care
State Aging Network Services (St. ANS)
State Caregiver Support
State Respite Care
State Merit Award Trust Fund (MATF)
State Nursing Home Ombs

Federal
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State

Title III Administration
State Administration
Title IIIB Supportive Services
Title IIIC-1 Congregate Meals
Title IIIC-2 Home Delivered Meals
Title IIID Preventive Health
Title IIIE Natl. Family Caregiver
Title VIIA LTC Ombudsman
Title VII/EAP Eld Abuse Prevention
State Access Services
State In-Home Services
State Congregate Meals
State Home Delivered Meals
State Alternative Care
State Aging Network Services (St. ANS)
State Caregiver Support
State Respite Care
State Merit Award
State Nursing Home Ombs

Michigan State Ombudsman (MSO)
State Care Management
Nutrition Services Incentive Program (NSIP)

State
State
Federal

Michigan State Ombudsman (MSO)
State Care Management
Nutrition Services Incentive Program (NSIP)

MATCHING REQUIREMENTS

Revision date 2/2/2016

Revision to Transmittal Letter #2016-323

FEDERAL ADMINISTRATION TOTAL - MATCH REQUIRED: 25%

STATE 15%^[2] (AASA)

LOCAL 10% (AAAs)

FEDERAL & STATE SERVICES TOTAL - MATCH REQUIRED: 15%

STATE 5% (AASA)

LOCAL 10% (AAAs)

Table 1 below describes these requirements by source of funds.

Table 1 AAA Local Matching Requirement by Fund Source

Funding Source	Fund Source Name	AAA Local Match Requirement	Reference
Federal	Title III Administration	15% (a)	OAA of 1965 (d)
Federal	Title IIIB Supportive Services	10%	OAA of 1965
Federal	Title IIIC-1 Congregate Meals	10%	OAA of 1965
Federal	Title IIIC-2 Home Delivered Meals	10%	OAA of 1965
Federal	Title III-D Preventive Health	10%	OAA of 1965
Federal	Title III-E Natl. Family Caregiver	10%	OAA of 1965
Federal	Title VII/EAP Eld Abuse Prevention	No Match Required	ACL CFDA
Federal	Title VII/A LTC Ombudsman	No Match Required	AoA Fiscal Guide (b)
Federal	Nutrition Services Incentive Program	No Match Required	AoA Fiscal Guide
State	State Administration	No Match Required	AASA
State	State Access Services	10%	AASA
State	State In-Home Services	10%	AASA
State	State Congregate Meals	10%	AASA
State	State Home Delivered Meals	10%	AASA
State	State Nursing Home Ombudsman	10%	AASA
State	State Alternative Care	10%	AASA
State	MI State Ombudsman Funds (MSO)	10%	AASA
State	State Merit Award Trust Fund	No Match Required	AASA TL #1006 (7/28/09)
State	State Caregiver Support	10%	AASA
State	State Respite Care	No Match Required	Public Act 171 of 1990
State	State Care Management	10%	AASA
State	State Aging Network Services	10%	AASA

(a) 15% is an approximate amount and may vary slightly after applying the state match amount.

(b) AoA is the acronym for the federal Administration on Aging

(c) Michigan Office of Long Term Care Supports and Services (OLTCSS)

(d) OAA is the acronym for the Older Americans Act

Per AoA requirements, if the required non-federal share is not provided by the completion date of the funded project period, to meet the match percentage, AoA will reduce the Federal dollars awarded when closing out the award, which may result in a requirement to return Federal funds. AASA verifies compliance with local matching requirements based upon a review of AAA FSRs.

[2] The exact percentage amount may vary slightly in order to meet the federal requirement.